

SECTIONS 88B LODGEMENT FORM

(for creating Easement related to Right-Of-Way/Shared path)

Related DA Number: _____

Property Address: _____

Applicant's Name: _____

Contact No: _____ Email: _____

The following supporting documents are to be submitted:	Mandatory
1. The applicable form from the Land Titles Office .	<input type="checkbox"/>
2. The specific wording to the <i>Terms of Right-Of-Way (ROW) / Public Access Easement</i> as an annexure to the LRS form or within the the Description of Easement section of the LRS form	<input type="checkbox"/>
3. A drawing/map as an annexure to the transfer granting easement or a deposited plan showing the site of the easement	<input type="checkbox"/>
4. The drawing/map is:	
▪ at A4 size (reduced size copy of the plan is not acceptable)	<input type="checkbox"/>
▪ to scale	<input type="checkbox"/>
▪ in black and white (no colour shadings)	<input type="checkbox"/>
▪ with lot and DP number(s)	<input type="checkbox"/>
▪ showing a north point, street name(s), the property boundary, building outline	<input type="checkbox"/>
▪ showing the dimension(s) and location of the set-back or the portion of the shared path/ROW.	<input type="checkbox"/>
For more information see LRS's General plan requirements page.	
5. Have read the instructions for preparing the registrable form of the instrument from the Land Registry Services (LRS) webpage on how to create an easement via a deposited plan as part of a subdivision or consolidation?	<input type="checkbox"/>

DECLARATION

I _____, of _____
 (Print Name)

Hereby certify that the above sheet has been filled out correctly and I understand that Council will not execute the [S88B Instrument](#) for creating an easement for the Shared path, Right-of-Way (ROW) unless the above have been fully completed and all of the above documents are submitted to Council.

Signed by Applicant: _____ Date: _____

OFFICE USE ONLY

Name of Customer Service Officer: _____

Handling Officer: _____ Date: _____