



# **Willoughby City Council**

## **ORDINARY COUNCIL**

### **MINUTES**

27 May 2024

Minutes of an Ordinary Council meeting  
held on Monday, 27 May 2024  
at the Council Chamber  
Level 6, 31 Victor Street, Chatswood

## 1 OPEN MEETING

Minutes of an ordinary Council meeting held on Monday, 27 May 2024 at the Council Chambers, Chatswood commencing at 7:01pm.

### ATTENDANCE:

#### Councillors

Tanya Taylor (Her Worship the Mayor)  
Nic Wright (Deputy Mayor)  
Craig Campbell  
Hugh Eriksson  
Anna Greco  
Roy McCullagh  
John Moratelli  
Sarkis Mouradian  
Georgie Roussac  
Angela Rozos  
Robert Samuel  
Jam Xia  
Brendon Zhu

#### Officer's

Hugh Phemister (Interim Chief Executive Officer)  
Maxine Kenyon (Customer & Corporate Director)  
Linda Perrine (Community, Culture & Leisure Director)  
Mitchell Noble (Acting Planning & Infrastructure Director)  
Stephen Naven (Chief Financial Officer)  
Samantha Connor (Governance, Risk & Compliance Manager)  
Dyalan Govender (Acting Head of Planning)  
David Roberts (Environment Manager)  
Stuart Schramm (Property Manager)  
Ervina Lay (Corporate Performance Manager)  
Melinda Aitkenhead (Governance Lead)  
Natalie Taylor (Council & Corporate Support Officer)  
Adam Booth (Council & Corporate Support Officer)  
Jason Racchi (IT Team Leader)  
Matthew Long (Network Support Officer)

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## 2 ACKNOWLEDGEMENT OF COUNTRY

Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.

**3 REFLECTION OR PRAYER****4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS**

Nil

**5 CONFIRMATION OF MINUTES****MOTION**

That the Minutes of the Ordinary Meeting of Council held 29 April 2024, copies of which have been circulated to each member of Council, be confirmed as a true record.

**MOVED COUNCILLOR CAMPBELL / SECONDED COUNCILLOR XIA**

**CARRIED**

**Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

**6 DISCLOSURES OF INTERESTS**

In accordance with Part 16 of the Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

- Councillor Wright declared a non-pecuniary less than significant interest in *Item 12.1 - Investment Report for month of April 2024*. Councillor Wright chose to remain in the meeting for the discussions and voting on this item. The reason provided was.  
*"I am employee of Westpac with whom Council has investments. This report is only for noting. I do not have influence over individual investments."*
- Councillor Xia declared a non-pecuniary less than significant interest in *Item 12.1 - Investment Report for month of April 2024*. Councillor Xia chose to remain in the meeting for the discussions and voting on this item. The reason provided was.  
*"I am a full-time employee of Westpac with whom Council has investments. I do not have and control or influence the investments held by Council."*
- Councillor Zhu declared a non-pecuniary less than significant interest in *Items 13.2 - Notice of Motion 17/2024 - Ongoing traffic road safety concerns at the junction of Harden Avenue and Sailors Bay Road, Northbridge* and *13.3 - Notice of Motion 18/2024 - Potential Safety Issues for Pedestrians at Strathallen Avenue near Narana Road, Northbridge*. Councillor Zhu chose to remain in the meeting for the discussions and voting on this item. The reason provided was.  
*"I work for Transport for NSW in Industrial Relations. In particular, I am involved with Sydney Trains related projects. I am not involved with the broader organisation and roads nor do I have decision-making authority regarding projects."*

**7 PETITIONS**

A petition on the Willoughby South Residents Parking Scheme - 1P Parking Restrictions was tabled for noting. A report will be included in the 24 June 2024 meeting.

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**8 OPEN AND PUBLIC FORUM**

Open Forum allows members of the public to address Council for a maximum of three (3) minutes on any issues (but not on an item on the Minutes). No members of the public spoke on Open Forum.

Public Forum allows members of the public to address Council for a maximum of three (3) minutes on an issue on the Minutes.

**Item 12.8 - Approved Minutes of the Active & Integrated Transport Advisory Committee meeting dated 13 March 2024.**

- Andrew Nelson addressed Council in support of the Minutes and against an Officer's Recommendation.

**Item 15.1 - Confidential Requests from Northbridge and Chatswood Golf Clubs for Extension of Leases**

- Greg Gleeson (Chatswood Golf Club) addressed Council on behalf of the Golf Club and its Directors.

**Item 13.1 - Notice of Motion 16/2024 Report on Use of Weeds in Council Planting**

- Garth Newton, Mary Ann Irvin, Mark Crew and Lorraine Cairnes (The Retreat Bushcare Group) all addressed Council in support of the Notice of Motion.

**Item 13.4 - Notice of Motion 19/2024 Willoughby Community Nursery Sustainability Upgrade and Expansion**

- Lorraine Cairnes (The Retreat Bushcare Group) Mary Ann Irvin and Mark Crew and all addressed Council in support of the Notice of Motion.

**Item 13.6 - Notice of Motion 21/2024 Update on Council's Cycleway Network**

- Andrew Nelson addressed Council in support of the Notice of Motion.
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**9.1 MAYORAL MINUTE 09/2024 - ACKNOWLEDGE THE PASSING OF FORMER COUNCILLOR AND MAYOR MR NOEL REIDY OAM****MEETING DATE: 27 MAY 2024**

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**1. PURPOSE OF REPORT**

To acknowledge the passing of former Councillor and Mayor Mr Noel Reidy OAM who died on 15 May 2024 aged 92 and note his significant and lasting impact on the local community.

**2. DISCUSSION**

It is with much sadness that I inform Council of the passing of former Councillor and Mayor Mr Noel Reidy OAM, who died on 15 May 2024 aged 92. In a Council career spanning four decades, Councillor Reidy's tenure as Mayor coincided with a period of rapid growth across the Willoughby local government area, culminating in Willoughby's proclamation as a City in 1989.

Noel was born in Neutral Bay on 24 July 1932, and after training as an engineer worked throughout New South Wales before settling in Canberra with his wife Mary. In 1964 the couple (along with two boys) moved back to Castle Cove, where the family grew further with the addition of another two sons. Soon afterwards Noel was elected President of the Castle Cove Progress Association, which led to him standing for Council for the first time in 1969.

First elected Mayor in 1974, Councillor Reidy was subsequently re-elected a record 15 times, holding office continuously until 1980 and then again from 1982 to 1991. Mayor Reidy's tenure saw a number of significant accomplishments that led the Willoughby local government area to take shape as we know it today. The construction of Chatswood Mall and expansion of the CBD, the development of the transport interchange, and the building of the Dougherty Community Centre all took place under his stewardship; as did the establishment of Willoughby City Library, the building of Willoughby Leisure Centre, and the opening of Bicentennial Reserve. In recognition of these achievements Willoughby City Council was awarded the prestigious AR Bluett Award for excellence in local government in 1989.

After his retirement Councillor Reidy's unparalleled knowledge of Willoughby's history and experience of working in local government became a legendary source of inspiration to countless residents and Council staff, including his successors as Mayor.

Council conveys its condolences to the Reidy family and every local resident affected by his death. In Noel, Willoughby City Council has lost a dedicated and selfless public servant, without whom our community would simply not be the same.

It is proposed that Council work with Mayor Reidy's family at a suitable time to identify appropriate options to formally commemorate his many significant achievements, and their impact on the whole Willoughby community.

**MOTION****That Council:**

1. **Acknowledge the passing of former Mayor Mr Noel Reidy OAM, stand in respect for a minute's silence, and send floral tribute, along with a letter of condolence on behalf of Council and the Willoughby community to the Reidy family;**
2. **Work with former Mayor Reidy's family at a suitable time to identify appropriate options to formally recognise his many significant achievements and contribution to the Willoughby community and that Council be informed of the outcome.**

**MOVED COUNCILLOR TAYLOR****CARRIED****Voting****For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu**Against:** Nil*Notes: Councillor Moratelli left the meeting at 08:00pm and returned at 08:01pm*

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**9.2 MAYORAL MINUTE 10/2024 - WAIVING OF OUTDOOR DINING FEES FOR HAMPDEN ROAD, ARTARMON AND WILLOUGHBY ROAD, NAREMBURN****MEETING DATE: 27 MAY 2024**

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**1. PURPOSE OF REPORT**

To consider requests from local businesses to waive fees for outdoor dining licence applications, renewals, administration and area-based usage for businesses in Hampden Road, Artarmon and Willoughby Road, Naremburn, due to the impact of streetscape construction works.

**2. DISCUSSION**

Council at its meeting on Monday 11 December 2023 resolved to:

- 1. Waive the Application / Renewal Fee of \$190.50 and the Administration Fee of \$81.50 for businesses applying for outdoor dining licences in Hampden Road, Artarmon before 1 May 2024.*
- 2. Waive the usage fee of \$468.00 per square metre for a single 6-month period from the date of approval of a minimum 12-month outdoor licence in Hampden Road, Artarmon such period to end prior to 31 December 2024.*

Council has now received further representations from local businesses in Artarmon and Naremburn about the outdoor dining trade impact of current streetscape construction works. Although the above Council resolution relates only to Hampden Road, Artarmon, it is recognised that similar impacts on outdoor dining exist within the Naremburn Local Centre.

As a gesture of good will and in understanding that trade during the streetscape construction period has been challenging for local businesses in the works area, it is recommended that Council:

- Extend the outdoor dining licence application/renewal, administration and area-based usage fee waiver for businesses in Hampden Road, Artarmon for an additional six months.
- Expand and include the same waiver provisions for businesses in Willoughby Road, Naremburn within the Naremburn Local Centre.

An extension and expansion of the waiver will enable businesses, who may have had reduced outdoor dining trade during the streetscape construction period, to support their businesses over the Spring and Summer seasons.

The forecast upper limit of lost revenue arising from the proposed waiving of outdoor dining licence fees could reduce Council's revenue by up to \$95,000 (\$37,000 in Artarmon and \$58,000 in Naremburn). This will reduce the budgeted surplus and will need to be reflected in the draft Operational Plan 2024/25.

**MOTION****That Council:**

1. Waive the application, renewal and administration fees for businesses applying for outdoor dining licences in Hampden Road, Artarmon and Willoughby Road, Naremburn before 1 December 2024.
2. Waive the area-based usage fee for outdoor dining licences for businesses in Hampden Road, Artarmon and Willoughby Road, Naremburn, with the waiver period to end on 30 June 2025.
3. Reflect the financial costs in the draft Operational Plan 2024/25.

**MOVED COUNCILLOR TAYLOR****CARRIED****Voting****For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu**Against:** Nil

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**9.3 MAYORAL MINUTE 11/2024 - WILLOUGHBY COUNCIL'S REPRESENTATIONS TO RECENT PLANNING RELATED PARLIAMENTARY INQUIRIES****MEETING DATE: 27 MAY 2024**

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**1. PURPOSE OF REPORT**

To update Council of my representations to two recent planning related Parliamentary Inquiries.

**2. DISCUSSION**

Population growth, housing policy, and climate change are posing significant challenges to Willoughby and Sydney as whole. Two Parliamentary Inquiries are being undertaken into these matters, and as Mayor I have presented at both to ensure Council's voice in these conversations is being heard.

Willoughby has a strong reputation for our forward thinking planning controls and working productively with the State Government and our community to address the planning challenges facing our city. With new growth opportunities being created recently through our new Local Environmental Plan (LEP), and our affordable housing program continuing to set the standard for other Councils, we are considered a leader in strategic planning.

This Mayoral Minute provides a brief overview of the key messages I presented to these Inquiries on behalf of Willoughby Council and local residents.

**Planning system and the impacts of climate change on the environment and communities**

On Friday 10 May 2024 I gave evidence to this Inquiry with the support of Dyalan Govender, Acting Head of Planning, and David Roberts, Environment Manager. The focus of the Inquiry is to investigate and report on how the planning system can best ensure that people and the natural and built environment are protected from climate change impacts and changing landscapes.

Earlier sessions heard from stakeholders impacted by climate related events. The sessions I attended were particularly interested in the matters affecting infill metropolitan councils such as the Housing SEPP (State Environmental Planning Policy).

I raised a range of issues, including the need for:

- higher penalties for non-compliance and vandalism, particularly in relation to trees;
- larger minimum deep soil areas, more stringent tree planting requirements, and smaller building footprints as part of the State government's planning reforms to help achieve our tree canopy targets and provide enough soft areas to handle more rainfall;
- stronger investment in services and infrastructure, including better public transport and active transport options to reduce our reliance on cars;
- better quality buildings with stronger waste management requirements and higher environmental performance standards, and
- reviewing the Environmental Planning and Assessment Act 1979 and the developer contributions system to fund the required infrastructure. The Inquiry is considering submission and will prepare a response to Government in due course.

More information about the Inquiry, including terms of reference and transcripts, can be found here: <https://www.parliament.nsw.gov.au/committees/inquiries/Pages/inquiry-details.aspx?pk=2987>.

### **Development of the Transport Oriented Development Program**

On Monday 20 May 2024 I gave evidence to this Inquiry alongside Dyalan Govender, Acting Head of Planning. The Inquiry's terms of reference ranged from the identification of the Transport Oriented Development (TOD) Precincts to probity measures and consultation.

The key points I made to the Inquiry followed the feedback Council made in its submission to the Crows Nest and Roseville TODs, including:

- the limited and ad-hoc community consultation
- the lack of planning and funding for infrastructure to support growth, like parks, schools, roads, bus and train services
- the need for stronger affordable housing requirements
- the impact on local character and heritage, and
- why the changes are needed given Willoughby has just created capacity for 6,500 additional dwellings with our new LEP, focussed around Chatswood and St Leonards.

The Inquiry will continue to hear submissions from other interested parties over June and July, with responses to be documented with a response to Government thereafter. More information about the Inquiry, including terms of reference and transcripts can be found here: <https://www.parliament.nsw.gov.au/committees/inquiries/Pages/inquiry-details.aspx?pk=3035>.

## **MOTION**

**That Council note this information.**

**MOVED COUNCILLOR TAYLOR**

**CARRIED**

### **Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

*Notes: Councillor Xia left the meeting at 08:08pm and returned at 08:10pm*

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**10.1 CHANGES TO WILLOUGHBY SOUTH RESIDENT PARKING SCHEME**

<b>ATTACHMENTS:</b>	<b>NONE</b>
<b>RESPONSIBLE OFFICER:</b>	<b>MITCHELL NOBLE, ACTING PLANNING &amp; INFRASTRUCTURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>SCOTT KAVANAGH, DESIGN &amp; DRAINAGE TEAM LEADER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY. 2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.</b>
<b>MEETING DATE:</b>	<b>27 MAY 2024</b>

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**1. PURPOSE OF REPORT**

To seek Council's support to make a refinement to the recently introduced resident parking scheme and parking restrictions in selected streets in Willoughby South, Willoughby.

**2. OFFICERS RECOMMENDATION**

That Council:

- 1. Note community feedback received during the initial stages of the implementation of the Willoughby South Resident Parking Scheme indicated strong support for the 1 hour timed restrictions along Artarmon Rd and Richmond Ave to be increased to 4 hours and in some places removed altogether.**
- 2. Develop and consult on a revised parking scheme in Richmond Avenue, Artarmon Road and Walter Street, Willoughby South.**
- 3. Present a revised Willoughby South Resident Parking Scheme to the Willoughby Traffic Committee, which will then be presented to Council for its consideration in August 2024.**
- 4. Defer implementation of the Willoughby South Resident Parking Scheme until resolution 3 (above) has been satisfied.**

**3. BACKGROUND**

At the Council meeting on 29 April 2024 Council resolved to:

*MOTION*

*That Council receive and adopt the recommendations arising from the Traffic Committee Meeting held on 5 March 2024.*

In relation to this matter, the Traffic Committee resolved to recommend that:

*That Council:*

*Receive and note the outcomes of the detailed analysis of community feedback from the consultation in Willoughby South (Attachment 2);*

*Note the Community Consultation outcomes (Attachment 3);*

*Approve the implementation of the revised new resident parking scheme and parking restrictions for Willoughby South, as per Attachment 1; and*

*Note that Council's Traffic and Transport team will continue to monitor the Willoughby South precinct, post approval, during and post implementation, for adjustments to be made when necessary.*

#### **4. DISCUSSION**

The Willoughby South Resident Parking Scheme (RPS) forms part of an operational project for \$50,000 within the 2023/24 financial year in order to review, consult and improve parking management within the Willoughby South precinct. The project stems from on-street parking data collected in February 2022 and October 2023 which found that parking demand exceeded supply around Willoughby Road during the peak times at a number of residential streets. On many occasions residents must compete with visitors and all day commuters for a suitable parking spaces within reasonable walking distance from their home.

The Willoughby South Parking Study found that the introduction of a resident parking scheme and associated timed parking restrictions would help manage the limited available parking capacity in the area, which is likely to be an ongoing concern once construction activity has concluded.

Community consultation was undertaken on the proposal between 20 November 2023 and 4 February 2024, and four drop-in discussion sessions were held to establish understandings among residents about the proposed RPS. The *Have Your Say* led to over 173 submissions from the Willoughby South area.

After reviewing all submissions, Council staff adjusted the draft RPS based on community feedback. Artarmon Road and Richmond Avenue had timed parking restrictions revised from 4P to 1P in order to respond to feedback and take potential impacts from the NINE by Mirvac development into consideration. These changes formed the revised RPS which was adopted by Traffic Committee and Council for implementation.

Upon implementation of the RPS in mid-May, residents in Artarmon Road and Richmond Avenue objected to the adopted plan which reduced time restrictions from the initially consulted RPS. Council staff have met with affected residents and agree with the observation that the 1P restrictions are usually reserved for shopping precincts and are too onerous in this circumstance.

Council staff would like the opportunity to conduct further consultation with a view to possibly amending the scheme to be more reflective of that exhibited to the community between November 2023 to February 2024. This plan would have minor changes to account for specific residents' concerns around parking opposite 24 Artarmon Road. The Traffic and Transport team will also consult with residents on preferred parking times on Richmond Avenue and the potential inclusion of Motor Vehicles Excepted signage on the northern side of Artarmon Road, with the view to ensure the area is not used for parking boats and trailers.

This is consistent with the Council report and recommendation that Council's Traffic and Transport team will continue to monitor the Willoughby South precinct, post approval, during and post implementation, for adjustments to be made when necessary. The report also detailed that any major adjustments to the on-street parking arrangements will undergo further stakeholder and community consultation before being considered by the Local Traffic Committee and ultimately reviewed and approved by Council.

For this reason, Council staff propose to continue consultation throughout June and develop proposed amendments with the community. This will also allow the Traffic and Transport team to address feedback from other streets. Officers will then seek to include changes for approval on a revised final scheme at the 2 July Traffic Committee meeting and then this final proposal will be presented to the August Council meeting for consideration. Traffic Committee voting members have been advised of the intention of this proposed process.

This delay of the implementation of the RPS will result in the project requiring to be carried across to the 2024/25 Financial Year in order to be delivered but it is recommended that this occur in order to address community concern and improve the overall scheme for the betterment of the community.

## 5. RISKS AND OPPORTUNITIES

The recommendations reduces reputational risk to Council.

## 6. CONCLUSION

Following the adoption of the RPS at the 29 April 2024 Ordinary Meeting, and the associated minutes of the Traffic Committee, Council staff committed to monitor its implementation, and for adjustments to be made where necessary.

It has become apparent from additional community feedback that further amendments are sought prior to implementation of the scheme. Consequently, it is proposed to defer implementation of the Willoughby South Resident Parking Scheme and to make changes to better align with community expectations. Following consultation and a further refinement, a revised scheme will be presented to the Traffic Committee and Council for adoption.

## 7. IMPLICATIONS COMMENT

### City Strategy Outcome

2.1 Enhance Transport Choices and Connections Throughout the City.  
2.4 Manage Parking and Reduce Traffic Congestion.

### Business Plan Objectives, Outcomes / Services

To ensure proper traffic management and a transparent process for decision-making regarding traffic matters.

### Policy

The Local Traffic Committee is a technical committee of Transport for New South Wales. Council has been delegated certain powers with regard to traffic matters on Regional and Local roads. A condition of this delegation is that Council must take into account the Local Traffic Committee recommendations.

<b>Consultation</b>	Community consultation will be taken for areas proposed to be amended including Artarmon Road, Richmond Avenue and Walter Street.
<b>Risk</b>	The Officers recommendations reduces reputational risk to Council.
<b>Resource</b>	Works are undertaken within the existing resource allocation. The recommendations do not commit Council to any additional resources, however these works will be required to carry over into next financial year.
<b>Legal</b>	The Willoughby Traffic Committee is a Technical Committee of the Council mandated by Transport for NSW. All changes are required to be adopted by Traffic Committee.
<b>Legislation</b>	All recommendations comply with relevant legislation such as the Roads Act 1993 and Transport for New South Wales Policies and Guidelines.
<b>Budget/Financial</b>	All proposed works have been approved and budget allocated as part of the 2023/24 Operational plan. This budget will be required to be carried over to the 2024/25 Financial year.

## MOTION

### That Council:

- 1. Note community feedback received during the initial stages of the implementation of the Willoughby South Resident Parking Scheme indicated strong support for the 1 hour timed restrictions along Artarmon Rd and Richmond Ave to be increased to 4 hours and in some places removed altogether.**
- 2. Develop and consult on a revised parking scheme in Richmond Avenue, Artarmon Road and Walter Street, Willoughby South.**
- 3. Present a revised Willoughby South Resident Parking Scheme to the Willoughby Traffic Committee, which will then be presented to Council for its consideration in August 2024.**
- 4. Defer implementation of the Willoughby South Resident Parking Scheme until resolution 3 (above) has been satisfied.**

### MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR GRECO

**CARRIED**

### Voting

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

**PROCEDURAL MOTION – CHANGE TO THE ORDER OF BUSINESS**

That the order of business be changed so item 11, Matters by Exception, can be brought forward and dealt with immediately.

**MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR MOURADIAN** **CARRIED**

**Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

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**MOTION**

That the following items be Adopted En Bloc.

Item	Title
12.2	Quarterly Budget Review 2023/24 - March Quarter Report
12.5	Outcome of Public Exhibition and Adoption of H.D Robb Reserve Action Plan 2024
12.7	Development Assessment Report - Quarter 3 (1 January to 31 March 2024)
12.9	Approved Minutes of the Built and Cultural Heritage Advisory Committee meeting dated 19 March 2024
12.10	
12.11	Public Exhibition - Draft Compliance and Enforcement Policy 2024
12.12	Grants for the Community Program 2023-24 Applications - April
12.13	Chatswood Croquet Club Licence
12.14	Approved minutes of the Cultural and Creative Arts Advisory Committee meeting dated 11 March 2024
13.2	Notice of Motion 17/2024 - Ongoing traffic road safety concerns at the junction of Harden Avenue and Sailors Bay Road, Northbridge
13.3	Notion of Motion 18/2024 - Potential Safety issues for Pedestrians at Strathallen Avenue near Marana Road, Northbridge
13.5	Notice of Motion 20/2024 - Escalators servicing the pedestrian bridge crossing at 799 Pacific Highway Chatswood

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL** **CARRIED**

**Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

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**12.1 INVESTMENT REPORT FOR THE MONTH OF APRIL 2024****MOTION**

That Council receive the Statement of Bank Balances and Investment Holdings as at 30 April 2024.

**MOVED COUNCILLOR CAMPBELL / SECONDED COUNCILLOR GRECO**

**CARRIED**

**Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

**12.2 QUARTERLY BUDGET REVIEW 2023/24 - MARCH QUARTER REPORT****RESOLUTION**

That Council:

- 1. Note the Quarterly Budget Review for 2023/24 Quarter 3 (March). Positive variances identified during the third quarter increase the projected full year budget surplus (including capital revenue) by \$1.6M to a \$18.7M surplus. The projected full year deficit before capital revenue has reduced from \$5.5M to \$3.7M.**
- 2. Approve the reduction in Capital Grants & Contributions revenue of \$0.2M mainly due to changed timing of recognising grant revenue, offset against additional developer contribution income received.**
- 3. Approve the increase in operating budget income (excluding capital income) of \$1.4M and the reduction in operating budget expense of \$0.4M resulting in a net positive impact of \$1.8M to the 2023/24 forecast full year budget operating result before capital items. The \$1.4M income increase mainly comes from higher interest revenue on investments and higher other revenue, offset by lower operating grant revenue. The \$0.4M expense decrease is due to lower employee costs, offset against higher material & contract cost (mainly higher domestic waste management waste disposal costs and higher planning legal expenses).**
- 4. Approve the decrease in Capital Expenditure for the 2023/24 Financial Year of \$16M mainly due to changed project timelines for WLC Major Upgrade of Pool Hall project (\$9.3M) and Council Building – Victor St Accommodation Upgrade project (\$3.5M).**
- 5. Note the temporary allocation, under Chief Executive Officer (CEO) delegation, of \$0.3M of the Projects and Capital Works contingency budget to fund five projects where urgent work was required before Quarter 3 budget variations are approved.**



6. Approve the deferral of seventeen projects into the 2024/25 financial year and approve carry-over budget of \$15.5M to fund these projects in the 2024/25 financial year.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

ADOPTED EN BLOC

12.3	REFERENDUM QUESTION REGARDING METHOD FOR ELECTING THE MAYOR
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**MOTION**

That Council:

1. Adopt the following question regarding the method for electing the Mayor:  
*Currently, the Mayor of Willoughby City Council is popularly elected every four years by the voters of Willoughby. Do you favour changing this so that the election of the Mayor would be by Councillors every two years rather than by the voters of Willoughby, with the number of Councillors reduced from 13 to 12, including the Mayor?*
2. If Council resolves to propose a new question that has not been reviewed by the NSW Electoral Commission, it be sent to the Commission for review and if the Commission has any adverse comments about the question, a report be brought back to Council.

MOVED COUNCILLOR CAMPBELL / SECONDED COUNCILLOR MOURADIAN

**AMENDMENT**

That Council does not proceed with a Referendum regarding the method of electing the Mayor.

MOVED COUNCILLOR SAMUEL / SECONDED COUNCILLOR WRIGHT

**POINT OF ORDER - MOVED COUNCILLOR MORATELLI**

That the proposed Amendment for *Notice of Motion - 12.3 Referendum Question Regarding Method for Electing the Mayor* be ruled Out of Order.

The Chairperson overruled this Point of Order.

**MOTION OF DISSENT - Moved by Councillor Moratelli**

That the ruling of the Chairperson on the Point of Order relating to the proposed Amendment is Out of Order and ask that a vote be held on this **Motion of Dissent**.

**MOTION**

**That the ruling of the chairperson be upheld.**

**MOVED COUNCILLOR TAYLOR / SECONDED COUNCILLOR SAMUEL****CARRIED****Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Sarkis Mouradian, Georgie Roussac, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Councillors Anna Greco, Roy McCullagh, John Moratelli, Angelo Rozos

The consideration of the Amendment recommenced.

**AMENDMENT**

**That Council does not proceed with a Referendum regarding the method of electing the Mayor.**

**MOVED COUNCILLOR SAMUEL / SECONDED COUNCILLOR WRIGHT****CARRIED****Voting**

**For the Amendment:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Sarkis Mouradian, Georgie Roussac, Robert Samuel, Nic Wright, Jam Xia

**Against:** Councillors Anna Greco, Roy McCullagh, John Moratelli, Angelo Rozos, Brendon Zhu

The Amendment being CARRIED was then put forward as the Motion.

**MOTION**

**That Council does not proceed with a Referendum regarding the method of electing the Mayor.**

**MOVED COUNCILLOR SAMUEL / SECONDED COUNCILLOR WRIGHT****CARRIED****Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Sarkis Mouradian, Georgie Roussac, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Councillors Anna Greco, Roy McCullagh, John Moratelli, Angelo Rozos

**Notes:**

- 1. Councillor Eriksson left the meeting at 08:21pm and returned at 08:23pm*
- 2. Councillor Wright left the meeting at 08:53pm and returned at 08:54pm*

**12.4 MAJOR PROJECTS QUARTERLY UPDATES****MOTION**

That Council note the quarterly updates for four major projects.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ROZOS**

**CARRIED**

**Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

*Notes:*

1. Councillor Xia left the meeting at 09:09pm and returned at 09:10pm
2. Councillor Taylor left the meeting at 09:09pm and returned at 09:12pm
3. Councillor Wright took the Chair in Councillor Taylor's absence.
4. Councillor Rozos left the meeting at 09:14pm and returned at 09:18pm
5. Councillor Greco left the meeting at 09:16pm and returned at 09:20pm
6. Councillor McCullagh left the meeting at 09:16pm and returned at 09:18pm

**12.5 OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF H.D ROBB RESERVE ACTION PLAN 2024****RESOLUTION**

That Council:

1. **Adopt the H.D Robb Reserve Action Plan 2024 as amended and attached to this report at Attachment 1.**
2. **Rescind the H.D Robb Reserve Action Plan 2018**
3. **Write to everyone that provided a submission to thank and notify them of the outcomes of the exhibition.**
4. **Delegate authority to the Chief Executive Officer to make minor amendments to the H.D Robb Reserve Action Plan 2024 which do not alter the intent.**

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

**12.6 WCC PROPERTY REPORT - MAY 2024****MOTION**

That Council note the property lease portfolio report, including the information contained in Confidential Attachment 1.

**MOVED COUNCILLOR CAMPBELL / SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

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**12.7 DEVELOPMENT ASSESSMENT REPORT - QUARTER 3 (1 JANUARY TO 31 MARCH 2024)****RESOLUTION**

That Council notes:

1. The variations to development standards and development applications determined under delegated authority during Quarter 3 (1 January to 31 March 2024).
2. The current development applications list as at 4 April 2024.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

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**12.8 APPROVED MINUTES OF THE ACTIVE & INTEGRATED TRANSPORT ADVISORY COMMITTEE MEETING DATED 13 MARCH 2024****MOTION**

That Council receive and note the minutes of the meeting of the Active & Integrated Transport Advisory Committee held on 13 March 2024.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR MCCULLAGH**

**CARRIED**

**Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Councillor Anna Greco

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**12.9 APPROVED MINUTES OF THE BUILT AND CULTURAL HERITAGE  
ADVISORY COMMITTEE MEETING DATED 19 MARCH 2024****RESOLUTION**

That Council note the approved minutes of the meeting of the Built and Cultural Heritage Advisory Committee held on 19 March 2024.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

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**12.10 INVESTIGATIONS OF NON-COMPLIANCE WITH DEVELOPMENT  
CONSENT****RESOLUTION**

That Council:

1. Receives the report and notes the new approach to development compliance which entails investigating complaints and not referring them to the Private Certifier.
2. Update Council's website to reflect the new approach to development compliance.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

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**12.11 PUBLIC EXHIBITION - DRAFT COMPLIANCE AND ENFORCEMENT  
POLICY 2024****RESOLUTION**

That Council:

1. Endorse the public exhibition of the Draft Compliance and Enforcement Policy 2024 for a period of 28 days from 31 May to 28 June 2024.
2. If no submissions are received during the public exhibition period outlined in part 1 above:
  - a. Adopt the Draft Compliance and Enforcement Policy 2024 attached to this report, and
  - b. Revoke the Unauthorised Building Works: Enforcement and Prosecutions Policy, and
- 3.



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12.14	APPROVED MINUTES OF THE CULTURAL AND CREATIVE ARTS ADVISORY COMMITTEE MEETING DATED 11 MARCH 2024
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**RESOLUTION**

That Council receive and note the minutes of the meeting of the Cultural and Creative Arts Advisory Committee held on 11 March 2024.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

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13.1	NOTICE OF MOTION 16/2024 - REPORT ON USE OF WEEDS IN COUNCIL PLANTINGS
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**MOTION**

That Council prepare a report for the August meeting of council identifying which, if any, of the plants in the booklet 'Garden Escapes in Bushlands and Reserves', with the exception of plants intended to be used for turfing of parks or playing fields, council wishes to use in council plantings. The report should, in relation to each plant, provide detailed reasons as to why it is necessary to use the plant, taking into account the availability of any other plants not listed in the booklet, and specify the circumstances in which the plant is intended to be used.

MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR GRECO

**CARRIED**

**Voting**

**For the Motion:** Councillors Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel

**Against:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Nic Wright, Jam Xia, Brendon Zhu

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13.2	NOTICE OF MOTION 17/2024 - ONGOING TRAFFIC ROAD SAFETY CONCERNS AT THE JUNCTION OF HARDEN AVENUE AND SAILORS BAY ROAD, NORTHBRIDGE
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**RESOLUTION**

That Council investigate painting right and left turn arrows on Harden Avenue where Harden Avenue meets Sailors Bay Road, Northbridge and a report on the outcome be provided to Council's Traffic Committee for consideration.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**13.3 NOTION OF MOTION 18/2024 - POTENTIAL SAFETY ISSUES FOR PEDESTRIANS AT STRATHALLEN AVENUE NEAR MARANA ROAD, NORTHBRIDGE**

#### RESOLUTION

That Council investigate alleged pedestrian safety issues on Strathallen Avenue between Marana Road and Cliff Avenue, Northbridge and a report on the outcome, including any suggested improvements or traffic calming measures, be provided to Council's Traffic Committee for consideration.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

**13.4 NOTICE OF MOTION 19/2024 - WILLOUGHBY COMMUNITY NURSERY SUSTAINABILITY UPGRADE AND EXPANSION**

#### MOTION

That Council:

1. Compile a report detailing the expenses and benefits of upgrading and expanding Willoughby's Community Nursery, including initiatives aimed at sustaining the propagation of plants to meet native plant demands of Willoughby City Council.
2. Incorporate in the report, the feasibility of an expansion and any envisaged capital and operational costs and funding sources.

**MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR MCCULLAGH**

**CARRIED**

#### Voting

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

*Notes:* Councillor Rozos left the meeting at 07:49pm and returned at 07:52pm

**13.5 NOTICE OF MOTION 20/2024 - ESCALATORS SERVICING THE PEDESTRIAN BRIDGE CROSSING AT 799 PACIFIC HIGHWAY CHATSWOOD**

#### RESOLUTION

That Council provide a report by the June meeting on the maintenance and state of repair of the escalators servicing the pedestrian bridge crossing at 799 Pacific Highway between Victoria Avenue and Thomas Street Chatswood (near Chatswood



Public School), including advice on the timeframe for repair for maintaining ongoing operations in the future with a minimum of downtime and disruption.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

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<b>13.6</b>	<b>NOTICE OF MOTION 21/2024 - UPDATE ON COUNCIL'S CYCLEWAY NETWORK</b>
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**MOTION**

That Council provide a report to the July Council meeting outlining work completed and planned on Willoughby Council's cycleway network, and how Council is planning to improve the network to support the anticipated growth in the LGA.

MOVED COUNCILLOR CAMPBELL / SECONDED COUNCILLOR ZHU

**CARRIED**

**Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

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<b>PROCEDURAL MOTION - MOVE INTO CLOSED SESSION</b>
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That Council move into closed session.

MOVED COUNCILLOR TAYLOR / SECONDED COUNCILLOR MORATELLI

**CARRIED**

**Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

*Notes:*

1. Council moved into Closed session at 09:07pm.
2. Item 12.4 was discussed first, followed by Item 12.6.

**15.1 CONFIDENTIAL - REQUESTS FROM NORTHBRIDGE AND CHATSWOOD GOLF CLUBS FOR EXTENSIONS OF LEASES****MOTION****That Council:**

1. A further report be brought to Council at the 24 June 2024 meeting.
2. To release recommendation 1 to the public.

**MOVED COUNCILLOR ROZOS / SECONDED COUNCILLOR MORATELLI****CARRIED****Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Councillor Sarkis Mouradian

*Notes: Councillor Eriksson left the meeting at 09:47pm and returned at 09:50pm*

**PROCEDURAL MOTION - MOVE INTO OPEN SESSION**

**That Council move into open session.**

**MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ROUSSAC****CARRIED****Voting**

**For the Motion:** Councillors Tanya Taylor, Craig Campbell, Hugh Eriksson, Anna Greco, Roy McCullagh, John Moratelli, Sarkis Mouradian, Georgie Roussac, Angelo Rozos, Robert Samuel, Nic Wright, Jam Xia, Brendon Zhu

**Against:** Nil

**Notes:**

1. Council moved into Open session at 09:55pm
2. The Chair read the resolutions made in Closed session

**16 CONCLUSION OF THE MEETING**

*The meeting concluded at 10:02pm.*