

# Willoughby City Council

### **MINUTES**

# TRAFFIC COMMITTEE No. 3

# 2 July 2024

Notice of Traffic Committee Meeting to be held in the Artarmon Room Willoughby City Council Level 4, 31 Victor Street, Chatswood AND Microsoft Teams commencing 10:00 AM



### WILLOUGHBY CITY COUNCIL TRAFFIC COMMITTEE

The following information is provided so that you may be aware of the structure and operation of the Willoughby City Traffic Committee.

The Willoughby Traffic Committee is a Technical Committee of Willoughby City Council mandated by Transport for NSW.

Council has been delegated certain powers, from Transport for NSW, with regard to traffic matters upon its Regional and Local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only*.

- The members are the NSW Police Service, Transport for NSW (TfNSW), the Local State Member of Parliament (for the location of the issue to be voted upon), and Willoughby City Council.
- Willoughby City Council operates its Traffic Committee such that the single Council vote, upon any issue is held by the Chair of the Meeting.
- Generally the Traffic Committee meetings are chaired by a staff member of Council's Traffic and Transport Team.
- Willoughby City Council allows the public to attend and speak at its Traffic Committee on issues of concern for a maximum of five minutes.
- If either the NSW Police or TfNSW representative on the Traffic Committee disagrees with any Traffic Committee recommendation, or Council resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.
- Information is available on Council's website use the below link: <u>Traffic Committee | Willoughby City Council (nsw.gov.au)</u>

## ACKNOWLEDGEMENT OF COUNTRY

On behalf of Willoughby City Council, I wish to acknowledge the traditional inhabitants of the land on which we stand, the Aboriginal people, their spirits and ancestors. We acknowledge the vital contribution that indigenous people and cultures have made and still make to the nation we share, Australia.

# MEETING PROTOCOLS

### **MOBILE TELEPHONES**

Please ensure all mobile phones are turned off.

### **RECORDING OF THE MEETING**

Mobile phones or any other recording device are not to be used to record any part of a meeting.

### **GUIDELINES FOR SPEAKERS**

When addressing the committee, please remember to be courteous.

Comments made by participants in any Council meeting, which are derogatory or damaging to any person's character or reputation, including any Councillor, employee of the Council, or member of the public, may be defamatory and may subject the participant to an action for defamation and expulsion from the meeting.

Comments made during the course of a meeting are not protected by the defence of absolute privilege under the *Defamation Act 2005*, and may not attract any other defences available under that Act of the common law.

#### 1 PRESENT

#### Voting members present:

| Shivani Karan | Transport for NSW                 |
|---------------|-----------------------------------|
| Sam Sholkie   | NSW Police                        |
| John Hooper   | Representative Local State Member |
| Daniel Sui    | Willoughby City Council           |

#### Other representatives:

| Ben Cantor     | Busways                 |
|----------------|-------------------------|
| Scott Kavanagh | Willoughby City Council |
| Brian Duong    | Willoughby City Council |
| Vesta Vesta    | Willoughby City Council |
| Kerrie Edwards | Willoughby City Council |
| Ryan Penfold   | Willoughby City Council |

#### **Councillors present:**

Anna Greco Councillor – Willoughby City Council

#### Members of the public:

| Andrew Nelson | Willoughby Federation of Progress Associations |
|---------------|--|
| Gordon Gilkes | President of Northbridge Public School P&C     |
| Jill Jenkins  | Resident of Willoughby South                   |

#### 2 APOLOGIES

| Tanya Taylor  | Mayor – Willoughby City Council      |
|---------------|--------------------------------------|
| Robert Samuel | Councillor – Willoughby City Council |
| Adeline Sim   | Willoughby City Council              |

#### 3 DISCLOSURE OF INTEREST

Refer: Willoughby City Council Code of Conduct 2019 Willoughby City Council Code of Conduct 2019

#### 4 MATTERS ARISING FROM THE MINUTES OR FROM COUNCIL RESOLUTION

That the Minutes of the Ordinary Meeting of the Local Traffic Committee held 7 May 2024, copies of which have been circulated to each member of the Local Traffic Committee, be confirmed.

#### 4.1 COUNCIL ADOPTION OF THE LOCAL TRAFFIC COMMITTEE MINUTES

That the Resolution of the Ordinary Meeting of Council held 24 June 2024 (tabled at meeting), be noted.

#### TRAFFIC COMMITTEE CONCLUSION

The Traffic Committee note *Resolution 1* above.

The Traffic Committee reviewed **Resolution 2** and agreed with parts A and C, which include ranger compliance support. For **part B**, the committee decided to implement 'No Stopping' zone between 8-9:30am & 2:30pm-4pm on School Days. This zone will align with School Zone operation periods and will be located on the northern side curve of Rosebridge Avenue, between properties 35 and 39.

The Committee discussed **Resolution 3**. Council officers will investigate the proposed 'Seymours Lane' street name, consult with the Willoughby library and Willoughby District Historical Society, and liaise with Transport for NSW (Sydney Train). They will make a recommendation to the Traffic Committee and Council in due course.

#### 5 FORMAL ITEMS FOR CONSIDERATION

| 5.1 | WILLOUGHBY SOUTH, WILLOUGHBY - RESIDENT PARKING SCHEME |  |
|-----|--|--|
| -   |  |  |

| ATTACHMENTS:           | 1. ATTACHMENT 1 - WILLOUGHBY SOUTH<br>RESIDENT PARKING SCHEME      |
|------------------------|--|
| WARD:                  | NAREMBURN  |
| RESPONSIBLE OFFICER:   | DANIEL SUI, TRAFFIC AND TRANSPORT TEAM<br>LEAD                     |
| AUTHOR:                | ADELINE SIM, SENIOR TRANSPORT ENGINEER                             |
| CITY STRATEGY OUTCOME: | 2.1 ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY. |
|                        | 2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.                  |
| MEETING DATE:          | 2 JULY 2024  |

#### 1. PURPOSE OF REPORT

To provide an update on the Willoughby South Parking Scheme following consultation feedback received during the pre-implementation stage in May 2024, and to seek endorsement of the amended Willoughby South Parking Scheme and timed restrictions along Artarmon Rd, Richmond Ave and Walter St.

#### 2. OFFICERS RECOMMENDATION

That Council:

- Note the resolution adopted by Council meeting on 27 May 2024;
- Approve the implementation of the revised new resident parking scheme and timed restrictions (Attachment 1) for Artarmon Rd, Richmond Ave, and Walter St; and
- Note that Council's Traffic and Transport team will continue to monitor the Willoughby South precinct post implementation and make adjustments as necessary.

#### 3. TRAFFIC COMMITTEE DISCUSSION

The Traffic & Transport team will actively monitor the Willoughby South precinct postimplementation, including streets without any restrictions.

Andrew Nelson inquired about additional rangers for monitoring, and the Traffic & Transport Team Leader confirmed that more rangers would be assigned once the scheme is in place. Councillor Greco sought details on the monitoring process. The Traffic & Transport Team Leader explained that the new resident parking restriction implementation would take 4-6

#### TRAFFIC COMMITTEE MEETING

weeks. During this period, a grace period would allow residents, commuters, and other users to adjust to the changes. Rangers would be present, primarily issuing warnings rather than fines for vehicles staying over the time restrictions. The Council will assess parking capacity in the new resident parking zone areas and gather resident feedback to evaluate the impacts.

TfNSW representative asked about the implementation timeline. The Traffic & Transport Team Leader advised that the report and recommendation would go to Council in August, with implementation planned for September if approved. TfNSW requested an update 18 months after implementation for assessment by the Traffic Committee.

#### 4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.

#### 5.2 LOWER CLIFF AVENUE, NORTHBRIDGE - 72P TIMED PARKING RESTRICTIONS

| ATTACHMENTS:           | 1. ATTACHMENT 1 - LOWER CLIFF AVENUE<br>NORTHBRIDGE - MAP |  |
|------------------------|---|--|
| WARD:                  | SAILORS BAY   |  |
| RESPONSIBLE OFFICER:   | DANIEL SUI, TRAFFIC AND TRANSPORT TEAM<br>LEAD            |  |
| AUTHOR:                | VESTA VESTA, TRANSPORT ENGINEER                           |  |
| CITY STRATEGY OUTCOME: | 2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.         |  |
| MEETING DATE:          | 2 JULY 2024   |  |

#### 1. PURPOSE OF REPORT

To seek approval for proposed 72P Timed Parking Restrictions on Lower Cliff Avenue, Northbridge.

#### 2. OFFICERS RECOMMENDATION

That Council:

- Approves the extension of '72P Everyday' Timed Parking Restrictions on the southern kerbside on Lower Cliff Avenue, Northbridge.
- Review the current Operational Policy of 'No Parking Motor Vehicles Excepted' regulatory sign to include areas that are near boat ramps and/or affected by long-term parking of boat trailers.

#### 3. TRAFFIC COMMITTEE DISCUSSION

John Hooper agreed with the report but expressed concern about unrestricted parking. He suggested that areas currently unrestricted should be marked as 'No Parking – Motor Vehicles Excepted' to address long-term trailer parking. The Council's Traffic & Transport Manager explained that this restriction cannot be applied to entire streets based on the current Operational Policy, as it is typically used in controlled areas near parks and reserves, not residential streets. However, the recommendation is that the council review the Operational Policy to include areas near boat ramps and those affected by long-term parking of boats and trailers.

Councillor Greco mentioned that she could not find a copy of the policy. The Council's Traffic & Transport Team Leader clarified that it is an internal, non-public policy and assured that additional information would be sent to Councillor Greco.

#### 4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.

| 5.3 STRATHALLEN AVENUE, | NORTHBRIDGE - PEDESTRIAN SAFETY ISSUES   |  |
|-------------------------|--|--|
| ATTACHMENTS:            | <ol> <li>ATTACHMENT 1 - STRATHALLEN AVE<br/>NORTHBRIDGE - AERIAL</li> <li>ATTACHMENT 2 - STRATHALLEN AVE<br/>NORTHBRIDGE - CRASH DIAGRAM</li> <li>ATTACHMENT 3 - STRATHALLEN AVE<br/>NORTHBRIDGE - PHOTOS</li> </ol> |  |
| WARD:                   | SAILORS BAY  |  |
| RESPONSIBLE OFFICER:    | DANIEL SUI, TRAFFIC AND TRANSPORT TEAM<br>LEAD   |  |
| AUTHOR:                 | BRIAN DUONG, TRANSPORT ENGINEER  |  |
| CITY STRATEGY OUTCOME:  | 2.1 ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY.   |  |
|                         | 3.1 FOSTER FEELINGS OF INCLUSION, SAFETY<br>AND CLEANLINESS.   |  |
|                         | 3.3 PROMOTE AN ACTIVE AND HEALTHY<br>LIFESTYLE.  |  |
| MEETING DATE:           | 2 JULY 2024  |  |

#### 1. PURPOSE OF REPORT

To seek advice on pedestrian safety matters on Strathallen Avenue, between Marana Road and Cliff Avenue, Northbridge.

#### 2. OFFICERS RECOMMENDATION

That:

- The information from the Traffic Committee is received and noted.
- TfNSW review and investigate pedestrian safety issues and the feasibility of pedestrian facilities and traffic calming measures along Strathallen Avenue, between Marana Road and Cliff Avenue, Northbridge.

#### 3. TRAFFIC COMMITTEE DISCUSSION

TfNSW representative advised that this item should not be presented as a formal item to be voted on by the Traffic Committee as it is the responsibility of TfNSW. The item was moved to 'General Business' (see item 8.4).

#### 4. TRAFFIC COMMITTEE CONCLUSION

N/A.

#### 5.4 DELEGATED ITEMS - REGULATORY SIGNPOSTING AND LINE MARKING

| ATTACHMENTS:           | 1.           | DELEGATED ITEMS - ATTACHMENTS - JULY<br>2024                  |
|------------------------|--------------|---|
| WARD:                  | ALL          | WARDS   |
| RESPONSIBLE OFFICER:   | DANI<br>LEAI | EL SUI, TRAFFIC AND TRANSPORT TEAM                            |
| AUTHOR:                | VES1         | A VESTA, TRANSPORT ENGINEER                                   |
| CITY STRATEGY OUTCOME: |              | NHANCE TRANSPORT CHOICES AND<br>NECTIONS THROUGHOUT THE CITY. |
|                        |              | IANAGE PARKING AND REDUCE TRAFFIC GESTION.                    |
|                        |              | OSTER FEELINGS OF INCLUSION, SAFETY<br>CLEANLINESS.           |
| MEETING DATE:          | 2 JUI        | LY 2024   |

#### 1. PURPOSE OF REPORT

To seek Council approval to implement regulatory signposting and line marking changes at various locations in Willoughby City Council.

#### 2. OFFICERS RECOMMENDATION

That Council approve the implementation of regulatory signposting and line marking changes at various locations in the Willoughby Local Government Area in Table 1.

#### 3. TRAFFIC COMMITTEE DISCUSSION

24/47 – TfNSW advised they have no issue with removing redundant signage but specified that no new signage should be installed on power poles, as these are owned by the utility company, Ausgrid. New signage must be installed on independent poles. The Council's Traffic Engineer confirmed that the new signs have been installed on independent poles.

24/49 – Council removed the mail zone after Australia Post cited underutilisation as the reason for removing the post box. Councillor Greco noted that the post box had been covered with a large sticker for almost 18 months during the nearby Mirvac construction period, suggesting it might not have been underutilised if it had remained open. The Council's Traffic & Transport Manager stated that he will inquire with Australia Post about their decision to remove the post box and discuss whether the increased density from the new Mirvac development might create a renewed need for a post box in the area.

#### 4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.

### 6 LATE ITEMS

Nil

### 7 INFORMAL ITEMS

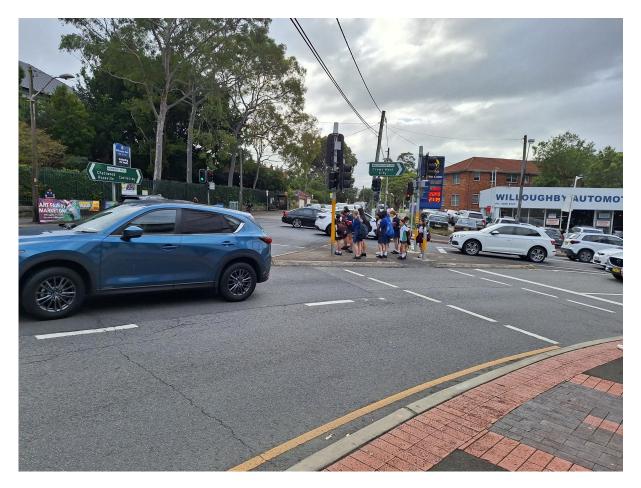
Nil

#### 8 GENERAL BUSINESS

#### 8.1 WILLOUGHBY ROAD / MOWBRAY ROAD, WILLOUGHBY - INSTALLATION OF FENCING REQUEST TO TFNSW

#### 1. SUMMARY

TfNSW to review and investigate protection or safety improvements for vulnerable pedestrians at the intersection of Willoughby Road and Mowbray Road West, This intersection, part of the State Road network, experiences high pedestrian traffic, particularly children and students during school drop-off and pick-up hours. These pedestrians often wait on the median island, necessitating enhanced protection measures to ensure their safety.



#### 2. TRAFFIC COMMITTEE DISCUSSION

TfNSW advised that they will investigate options to improve safety at the island and on the side of the road, outside number 684 Willoughby Road. TfNSW will report back to the Traffic Committee at the next meeting.

#### 8.2 PACIFIC HIGHWAY - BOUNDARY ROAD TO MOWBRAY ROAD, CHATSWOOD -SHARED PATH CONCEPT DESIGN PLANS

#### 1. SUMMARY

The draft Pacific Highway shared path concept design plan aims to improve local travel options, reduce travel times using bicycles and other active transport modes, and connect with public transport. It will strategically provide a north-south connection and enhance overall safety for walking and cycling. Council plans to progress into detailed design in the next two financial years, seeking support from relevant committees and approval from the Council.

#### 2. TRAFFIC COMMITTEE DISCUSSION

The Traffic Committee reviewed the area map and gained clarity on the concept. Andrew Nelson inquired about project funding. Council's Traffic & Transport Team Leader explained that the detailed design grant application to the NSW government was unsuccessful. Instead, the project will be fully funded from the Council operational budget. Council has secured \$6M in funding for the construction of Stage 1 of the Sydney CBD to Chatswood corridor via Artarmon connection.

Andrew Nelson also highlighted a 'dead-end' for cyclists at Boundary Rd, Chatswood. The Traffic & Transport Team Leader shared that Council met with Ku-ring-gai Council during the NSROC meeting. Ku-ring-gai Council expressed interest in extending the shared path into their LGA and will seek funding from TfNSW. The TfNSW representative welcomed collaboration and will arrange a meeting with the Active Transport team for further discussion.

#### 8.3 PENSHURST STREET AND WILLOUGHBY ROAD, WILLOUGHBY - POTHOLES AND UNEVEN ROAD SURFACE CREATING UNSAFE TRAFFIC MOVEMENTS -REQUEST TFNSW TO REVIEW AND ACTION

#### 1. SUMMARY

TfNSW to review and investigate the road conditions on Willoughby Road, from Frenchs Road to Mowbray Road, and Penshurst Street, from Mowbray Road to Forsyth Street). There have been numerous reports of potholes, cracks, and uneven surfaces on these roads, creating hazardous driving conditions. Council seeks a program timeline from TfNSW regarding the re-sheeting of these roads to improve safety and traffic flow.

#### 2. TRAFFIC COMMITTEE DISCUSSION

The TfNSW representative explained that the timeline for works depends on the workload of the project team, but would follow up to ascertain an approximate timing of works.

Council requested a maintenance works program for roads in the Willoughby LGA to track repairs for issues such as potholes and cracking. The TfNSW representative was unsure if this information is publicly available but assured they would inquire and see if they could provide it.

#### 8.4 STRATHALLEN AVENUE, NORTHBRIDGE - PEDESTRIAN SAFETY ISSUES

#### 1. SUMMARY

Pedestrian safety concerns have been raised on Strathallen Avenue, specifically between Marana Road and Cliff Avenue in Northbridge. Local residents and Councillor Roy McCullagh have raised alarm about dangers faced by vulnerable road users, including children and the elderly. Despite no documented pedestrian-related crashes, the lack of safe crossing facilities poses challenges for pedestrians.

Strathallen Avenue, managed by Transport for NSW, lacks designated pedestrian crossings, leaving no safe area between existing facilities. To address this, Council staff will collaborate with TfNSW and the Traffic Committee to advocate for improved pedestrian access, safe crossings, and traffic calming measures. The goal is to enhance safety, promote active transport, and support public transportation in the area.

#### 2. TRAFFIC COMMITTEE DISCUSSION

The area presents challenges for designing pedestrian safety facilities due to sight issues and the presence of a bus lane. TfNSW is actively investigating and collaborating with their design team to explore options. Once a concept design is finalised, TfNSW will provide an update to the Traffic Committee. Given the complexity of the target area and the need for consultation with multiple stakeholders, the design process may take some time.

### 8.5 NAREMBURN LOCAL CENTRE PRECINCT - TRAFFIC, PARKING AND ACTIVE TRANSPORT STUDY

#### 1. SUMMARY

On behalf of the Naremburn Progress Association (NPA), Councillor Greco presented the NPA's request for a traffic, parking, and active transport study for Naremburn, focusing on the following issues:

#### Parking Availability

- Recent changes in Willoughby South parking, increased commuter traffic to the Crows Nest Metro, higher local density, and undersupply at the Willoughby Leisure Centre are straining parking.
- The Stantec Report (May 5, 2023) highlights significant commuter parking in Naremburn, exacerbating resident parking issues.
- An urgent parking study is needed to manage these pressures and plan for future growth.

#### Traffic Flow and Intersection/Crossing Safety

- Merrenburn Ave and Willoughby Rd Intersection: Traffic congestion and the need for a second lane for left turns or a set of traffic lights to improve safety and flow.
- Willoughby Rd Bus Stops: Safety concerns for children commuting to schools; proposed measures include traffic lights, guard rails, and speed zones.
- Streetscape One-Way System: Issues with motorists exiting onto Willoughby Rd incorrectly; suggestions include better road markings, signage, and addressing carpark flooding.

- Donnelly Rd and Northcote St Intersection: Dangerous site lines necessitating a safety review.
- Brook St: Frequent accidents and near misses; proposed solutions include speed cameras, signage, and traffic lights, with community feedback sought for major changes.

#### Active Transport

- With the Crows Nest Metro opening and transport-oriented planning reforms, it's crucial to resolve congestion and safety issues in active transport routes.
- Current routes to North Sydney and Crows Nest Metro/St Leonards Station are unsafe, poorly lit, and not up to standard.
- A review is requested to improve these connections, enhancing the overall efficiency of Willoughby's transport network and encouraging the uptake of safe, alternative transport modes.

The association emphasises the importance of improving Naremburn's transport connections to manage increasing congestion and support community growth.

#### 2. TRAFFIC COMMITTEE DISCUSSION

Councillor Greco asked for information about the previous discussion on this matter and why a traffic study wasn't considered. The Council's Traffic & Transport Team Leader explained that an audit of the Naremburn Area Road Network, pedestrian and traffic management was conducted in 2021. The Traffic & Transport team will review the recent submission and provide an update on the previous audit outcomes, the works progress, and any planned works at the upcoming Traffic Committee meetings.

A preliminary review of the submission highlighted that issues concerning State roads such as Brook Street, the proposed new signalised intersection, bus stop safety and operation, as well as parking studies, would necessitate consultation with various stakeholders including TfNSW, the bus company, and conducting street parking surveys and studies. The Council's Traffic & Transport teams will assess the request and provide a progress update at the Traffic Committee meeting in November 2024.

### 8.6 PACIFIC HWY AND ALBERT AVENUE INTERSECTION – STATE SIGNIFICANT DEVELOPMENT APPLICATION

Andrew Nelson raised concerns about access from Albert Lane to the 198-apartment building. There are issues with garbage truck access. The Council suggested making Albert Lane one-way from north to south, but the developer declined.

A meeting with TfNSW is scheduled today to discuss planning matters. While the Council cannot enforce the proposed changes, they can influence decisions. The West Ward progress association supports the one-way proposal.

#### 8.7 SAILORS BAY ROAD AND HARDEN AVENUE, NORTHBRIDGE – PAVEMENT MARKINGS

Councillor McCullagh previously requested the installation of new pavement arrows at Harden Avenue approaching the Sailors Bay Rd signalised intersection, as well as along Sailors Bay Road in Northbridge. These arrows aim to enhance traffic flow and improve road safety.

However, the TfNSW Traffic Management Centre and Network Operation do not support adding new arrow pavement markings on Harden Ave approaching the signalised intersection. They explained that Harden Avenue is a two-lane road, and according to road rules, vehicles in each lane should appropriately turn left or right within their designated lane. Non-compliance with these rules would be subject to police enforcement.

The proposal to install arrow pavement markings aligns with Australian Standards, Australian Road Rules, and TfNSW traffic signal design guidelines, consistent with other signalised intersections.

TfNSW has agreed and a work order has been issued to install additional pavement markings in the westbound direction on Sailors Bay Road at the Harden Avenue intersection. Additionally, they will conduct further assessments regarding the necessity of installing repeated right-turn arrows on Sailors Bay Rd approaching the Eastern Valley Way intersection.

#### 9 GUEST PRESENTATIONS

#### 9.1 GORDON GILKES – P&C PRESIDENT, NORTHBRIDGE PUBLIC SCHOOL

Gordon Gilkes, President of the P&C at Northbridge Public School, attended the meeting to address safety concerns on Sailors Bay Road outside the school. The school commissioned an independent report with recommendations, but the consultant prohibited sharing it with the Council. The issues discussed include:

- The electronic sign behind the fixed 40km/h school zone sign was incorrectly set at 50km/h during school zone hours. This has been rectified by the Council's Traffic & Transport Manager.
- Pedestrian crossing markings outside the school are faded and need repainting.
- Zig-zag lines indicating the approach to the pedestrian crossing are now in place on both sides.
- Fencing should be installed on both sides of the crossing to guide parents and children correctly. The Council's Traffic & Transport Manager will explore options and collaborate with the P&C's president.

#### 9.2 JILL JENKINS – ITEM 5.1 WILLOUGHBY RESIDENT PARKING SCHEME

Jill Jenkins discussed the Willoughby Resident Parking Scheme consultation process. She conducted her own door-knock survey with residents and discovered that few were aware of the changes. In response, Council's Planning & Infrastructure Manager advised that Council will adopt a more targeted approach to community consultations regarding parking changes.