



Willoughby City Council

## **MINUTES**

### **TRAFFIC COMMITTEE NO. No. 4**

**10 September 2024**

Notice of Traffic Committee Meeting  
to be held in the Banksia Room  
Willoughby City Council  
Level 6, 31 Victor Street, Chatswood  
AND Microsoft Teams  
commencing 10:00 AM



# WILLOUGHBY CITY COUNCIL TRAFFIC COMMITTEE

The following information is provided so that you may be aware of the structure and operation of the Willoughby City Traffic Committee.

The Willoughby Traffic Committee is a Technical Committee of Willoughby City Council mandated by Transport for NSW.

Council has been delegated certain powers, from Transport for NSW, with regard to traffic matters upon its Regional and Local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only*.

- The members are the **NSW Police Service, Transport for NSW (TfNSW), the Local State Member of Parliament (for the location of the issue to be voted upon), and Willoughby City Council.**
- Willoughby City Council operates its Traffic Committee such that the single Council vote, upon any issue is held by the Chair of the Meeting.
- Generally the Traffic Committee meetings are chaired by a staff member of Council's Traffic and Transport Team.
- Willoughby City Council allows the public to attend and speak at its Traffic Committee on issues of concern for a maximum of five minutes.
- If either the NSW Police or TfNSW representative on the Traffic Committee disagrees with any Traffic Committee recommendation, or Council resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.
- Information is available on Council's website use the below link:  
[Traffic Committee | Willoughby City Council \(nsw.gov.au\)](https://www.willoughby.nsw.gov.au/traffic-committee)

# ACKNOWLEDGEMENT OF COUNTRY

On behalf of Willoughby City Council, I wish to acknowledge the traditional inhabitants of the land on which we stand, the Aboriginal people, their spirits and ancestors. We acknowledge the vital contribution that indigenous people and cultures have made and still make to the nation we share, Australia.

## MEETING PROTOCOLS

### MOBILE TELEPHONES

Please ensure all mobile phones are turned off.

### RECORDING OF THE MEETING

Mobile phones or any other recording device are not to be used to record any part of a meeting.

### GUIDELINES FOR SPEAKERS

When addressing the committee, please remember to be courteous.

Comments made by participants in any Council meeting, which are derogatory or damaging to any person's character or reputation, including any Councillor, employee of the Council, or member of the public, may be defamatory and may subject the participant to an action for defamation and expulsion from the meeting.

Comments made during the course of a meeting are not protected by the defence of absolute privilege under the *Defamation Act 2005*, and may not attract any other defences available under that Act of the common law.

**1 PRESENT****Voting members present:**

Mohammed Irfan Transport for NSW  
Adeline Sim Willoughby City Council  
John Hooper Representative Local State Member

**Other representatives:**

Ben Cantor Busways  
Daniel Sui Willoughby City Council  
Ryan Penfold Willoughby City Council  
Brian Duong Willoughby City Council  
Vesta Vesta Willoughby City Council  
Kerrie Edwards Willoughby City Council

**Councillors present:**

Nil

**Members of the public:**

Nil

**2 APOLOGIES**

Mayor & Councillors Willoughby City Council  
Shivani Karan Transport for NSW  
Ryan Edwards NSW Police

**3 DISCLOSURE OF INTEREST**

Refer: Willoughby City Council Code of Conduct 2019  
[Willoughby City Council Code of Conduct 2019](#)

**4 MATTERS ARISING FROM THE MINUTES OR FROM COUNCIL RESOLUTION**

That the Minutes of the Ordinary Meeting of the Local Traffic Committee held 2 July 2024, copies of which have been circulated to each member of the Local Traffic Committee, be confirmed.

**4.1 COUNCIL ADOPTION OF THE LOCAL TRAFFIC COMMITTEE MINUTES**

That the Resolution of the Ordinary Meeting of Council held 12 August 2024 (tabled at meeting), be noted.

**TRAFFIC COMMITTEE RECOMMENDATION**

That the information be received and noted.

**12.13 FINAL MINUTES - TRAFFIC COMMITTEE MEETING - 2 JULY 2024**

**RESOLUTION**

**That Council receive and adopt the recommendations arising from the Traffic Committee Meeting held on 2 July 2024.**

**MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR MCCULLAGH**

**ADOPTED EN BLOC**

**5 FORMAL ITEMS FOR CONSIDERATION****5.1 ARTARMON ROAD AND COONEY STREET, ARTARMON - PROPOSED INTERSECTION SAFETY IMPROVEMENTS**

**ATTACHMENTS:**

- 1. ATTACHMENT - 1 - ARTARMON ROAD AND COONEY STREET, ARTARMON – PROPOSED INTERSECTION SAFETY IMPROVEMENTS**
- 2. ATTACHMENT - 2 - ARTARMON ROAD AND COONEY STREET, ARTARMON – CRASH DIAGRAM**

**WARD:** NAREMBURN

**RESPONSIBLE OFFICER:** ADELINE SIM, SENIOR TRANSPORT ENGINEER

**AUTHOR:** BRIAN DUONG, TRANSPORT ENGINEER

**CITY STRATEGY OUTCOME:** 2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.

2.7 PROMOTE ACCESSIBLE SERVICES AND FACILITIES FOR THE COMMUNITY.

**MEETING DATE:** 10 SEPTEMBER 2024

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**1. PURPOSE OF REPORT**

To seek approval to construct new pedestrian crossing refuge islands at the west of the intersection of Artarmon Road and Cooney Street, Artarmon. The project also includes intersection safety improvements, as well as the installation of associated regulatory signs and pavement markings.

**2. OFFICERS RECOMMENDATION**

That Council approves the:

- **Construction of pedestrian refuge islands and associated kerb extensions on Artarmon Road, west of the intersection with Cooney Street.**
- **Installation of a modified Give Way arrangement and associated signage on Cooney Street, south of the intersection Artarmon Road.**
- **Installation of Edge Lines on Artarmon Road, from Property No. 85A to No. 87 Artarmon Road**
- **Removal of three (3) parking spaces in front of properties no. 84, 86, 87 and 89, replaced by two (2) new parking spaces outside property no. 88 Artarmon Road.**

**3. TRAFFIC COMMITTEE DISCUSSION**

A Council Officer met with local residents who raised concerns primarily about parking removal, despite agreeing on the issue of high traffic speeds. Some questioned the need for a pedestrian refuge island, suggesting pedestrians use the nearby stairway.

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In response, the plan was updated. The tree outside No. 87, approved for removal, allows the refuge islands to be relocated closer to the intersection, aligning with natural pedestrian paths. Parking impacts were reduced from a net loss of 3 spaces to 1, with two new spaces added outside No. 88, a solution agreed upon by residents and Council.

A swept path analysis confirmed uninterrupted property access and no disruption to garbage collection services. The tree removal will be offset by planting three new trees in "No Stopping" areas. The edge line between No. 87 and No. 93 has been removed to address concerns, but remains near the Cooney Road intersection to guide traffic.

#### **4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the revised Officer's recommendation.

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**5.2 MELNOTTE AVENUE, ROSEVILLE – NO PARKING RESTRICTION (TRIAL)**

<b>ATTACHMENTS:</b>	<b>1. ATTACHMENT 1 - MELNOTTE AVENUE, ROSEVILLE – NO PARKING RESTRICTION (TRIAL)</b>
<b>WARD:</b>	<b>MIDDLE HARBOUR</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ADELINE SIM, SENIOR TRANSPORT ENGINEER</b>
<b>AUTHOR:</b>	<b>VESTA VESTA, TRANSPORT ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.</b>
<b>MEETING DATE:</b>	<b>10 SEPTEMBER 2024</b>

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**1. PURPOSE OF REPORT**

To seek approval for proposed No Parking restriction between 5am to 11am on Wednesdays, on the eastern side of Melnotte Avenue, Roseville, to support waste collection during six-month trial.

**2. OFFICERS RECOMMENDATION**

**That Council approves the proposed six-month trial of No Parking restriction between 5am to 11am on Wednesdays on the eastern side of Melnotte Avenue, Roseville.**

**3. TRAFFIC COMMITTEE DISCUSSION**

Nil.

**4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.

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**5.3 CHALEYER ST, NORTH WILLOUGHBY – PARKING RESTRICTION CHANGES**

<b>ATTACHMENTS:</b>	<b>1. ATTACHMENT 1 - CHALERER ST, NORTH WILLOUGHBY - PROPOSED PARKING RESTRICTION CHANGES</b>
<b>WARD:</b>	<b>MIDDLE HARBOUR</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ADELINE SIM, SENIOR TRANSPORT ENGINEER</b>
<b>AUTHOR:</b>	<b>ASTON PEI</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.</b>
<b>MEETING DATE:</b>	<b>10 SEPTEMBER 2024</b>

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**1. PURPOSE OF REPORT**

To seek approval for proposed No Parking Restrictions on the southern kerbside on Chaley Street, North Willoughby.

**2. OFFICERS RECOMMENDATION**

That Council approves the proposed No Parking Restrictions on southern kerbside on Chaley Street between Tyneside Avenue and Warrane Road, North Willoughby.

**3. TRAFFIC COMMITTEE DISCUSSION**

Nil.

**4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.

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**5.4 DELEGATED ITEMS - REGULATORY SIGNPOSTING AND LINE MARKING**

<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li><b>1. ATTACHMENT 1 - DELEGATED ITEMS - SEPTEMBER 2024</b></li><li><b>2. ATTACHMENT 2 - DELEGATED ITEMS - GLENAEON RUDOLF STEINER SCHOOL FAIR TRAFFIC MANAGEMENT PLAN</b></li><li><b>3. ATTACHMENT 3 - DELEGATED ITEMS - ST THOMAS' CATHOLIC PRIMARY SCHOOL'S 47TH ANNUAL ART &amp; CRAFT SHOW</b></li><li><b>4. ATTACHMENT 4 - DELEGATED ITEMS - CHATSWOOD CHASE CTMP AND FULL ROAD CLOSURES</b></li><li><b>5. ATTACHMENT 5 - DELEGATED ITEMS - CHATSWOOD CHASE CTMP AND FULL ROAD CLOSURES- VIC AVE TGS</b></li><li><b>6. ATTACHMENT 6 - DELEGATED ITEMS - CHATSWOOD CHASE CTMP AND FULL ROAD CLOSURES- ARCHER ST TGS</b></li></ol>
<b>WARD:</b>	<b>ALL WARDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ADELINE SIM, SENIOR TRANSPORT ENGINEER</b>
<b>AUTHOR:</b>	<b>VESTA VESTA, TRANSPORT ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY.</b> <b>2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.</b> <b>3.1 FOSTER FEELINGS OF INCLUSION, SAFETY AND CLEANLINESS.</b>
<b>MEETING DATE:</b>	<b>10 SEPTEMBER 2024</b>

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**1. PURPOSE OF REPORT**

To seek Council approval to implement regulatory signposting and line marking changes at various locations in Willoughby City Council.

**2. OFFICERS RECOMMENDATION**

That Council approve the implementation of regulatory signposting and line marking changes at various locations in the Willoughby Local Government Area in Table 1.

**3. TRAFFIC COMMITTEE DISCUSSION**

**24/73** – John Hooper raised concerns that tradespeople might still use the "No Parking" zones to stop, and proposed that "No Standing" may be a more appropriate restriction. It was agreed to test the effectiveness of the "No Parking" signage. Ben Cantor noted that since the

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changes were implemented, he has received no complaints, and the temporary measures are effectively accommodating bus movements. The committee supported making the "No Parking" measures permanent.

Daniel Sui inquired with Busways about an alternative route for buses, rather than requiring a three-point turn at the Colwell Crescent intersection. Busways advised that Colwell Crescent could be used, but "No Parking" restrictions during bus hours (7am-5pm Monday to Friday, and 7am-4pm Saturday) would be necessary due to the narrowness of the road. Council will liaise with Busways to review the three-point turn when the site is occupied.

Mohammed Irfan asked for clarification regarding the signage at the same intersection, specifically whether it is currently designated as "No Stopping." It was noted that signage needs to be checked.

**24/74** - The proposed plan has 2 spaces for 8P, 9 spaces for 4P, 7 spaces for 2P and 10 spaces for unrestricted parking spaces. During the consultation period, Council has received 2 submissions, 1 request for additional unrestricted parking space at No.22 and 1 submission to change 8P and 4P into 2P parking spaces. The aim for these mixed timed parking restrictions is to address different parking demands of the businesses along Whiting Street.

Hence, Traffic and Transport Team decided to reduce 9 spaces of 4P into 5 spaces to provide one additional unrestricted parking space and 3 spaces for 2P parking spaces.

See revised parking plan on the following page.

**24/75** – Further consultation and investigation in the area are required. Decision postponed.

#### **4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.

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# Whiting Street, Artarmon - Proposed Timed Restrictions



**6 LATE ITEMS**

Nil

**7 INFORMAL ITEMS**

Nil



**8 GENERAL BUSINESS****8.1 Proposed Consolidation of Bus Stops Along Victoria Avenue**

Ben Cantor from Busways made a proposal to consolidate the Victoria Avenue bus stops at Concourse, Westfield, and Chatswood Chase into a single stop on the opposite side of the road. Buses frequently experience delays in this area, with Victoria Avenue being one of the most problematic routes for punctuality. A request has been made for Council to consider changes to improve the situation.

Council is required to assess the issue and conduct a more detailed investigation. The Traffic & Transport team requested Ben Cantor to submit a proposal with all relevant details for further investigation.

**8.2 Chatswood Chase Full Road Closure**

John Hooper inquired about any feedback regarding the recent road closures at Chatswood Chase and sought opinions on the matter. He noted that it had been flagged in an email a few weeks ago. Daniel Sui visited the site and requested that one lane of Archer Street be reopened. No complaints were received from residents or businesses, and there were no police incidents reported to Council. Another full road closure is scheduled for next weekend (14-15 September) on Archer Street.

**8.3 Sailors Bay Road & Eastern Valley Way Intersection – Signage & Lane Markings**

John Hooper followed up on the issue at the Sailors Bay Road and Eastern Valley Way intersection, specifically regarding the right-hand turn when traveling west. Shivani Karan reported at a previous LTC meeting on 2 May that she would explore adding extra lane arrows, as the only current "right-hand lane must turn right" sign is positioned high up on the traffic signal at the intersection. Drivers are not given sufficient notice, and the road arrows are often obscured due to traffic congestion. There is potential to install additional signage. Shivani Karan is to provide an update on progress. Mohammed Irfan will follow up.

**Meeting concluded 10.47am.**

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