



Agenda

Cultural and Creative Arts Advisory Committee

Monday 01 July 2024
3:00 – 4:30 pm

Location:	Microsoft Teams (Meeting ID: 437 397 921 282 Passcode: v9VcM5)
Chair:	Paul McDonald
Attendees:	Members: Richard Bennett; Annette Brown; Rod Herbert; Steve Lockwood; Paul McDonald; Meredith Melville-Jones; Debra Player WCC Staff: Juliet Rosser (Arts & Events Manager); Adam Booth (Governance)
Apologies/absent:	Jing Han; Sarah Penicka-Smith
Guests	
Alignment to the Community Strategic Plan	<ul style="list-style-type: none">• A City that is connected, inclusive and resilient• A City that is prosperous and vibrant
Alignment to the Delivery Program	<ul style="list-style-type: none">• Celebrate and encourage our diversity• Build and Support a night-time economy• Create memorable food destinations• Attract visitors and promote local destination-based tourism• Diversify our economy including creative and innovative industries
Advisory Committees will be successful if they	<ul style="list-style-type: none">• Focus on strategic initiatives that support the delivery or review of the identified strategic priorities including increased community uptake of relevant initiatives• Are active and productive• Are where members collaborate• Promote self-initiative, resilience and empowerment of both members and the broader community• Are representative of the community and community interests

Agenda items

Item	Topic	Time	Lead
1	Welcome:	3:00	Governance
	Acknowledgement of Country <i>Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.</i>		

Apologies

Declarations of interest

<https://www.willoughby.nsw.gov.au/Council/Forms/Disclosure-of-interest-by-Committee-Members>

2	Confirmation of Minutes – 11 March 2024	3:10 pm	Chair
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Final draft circulated with this Agenda

3	Actions from Previous Minutes	3:15 pm	Chair
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Please see the table following the Agenda

4	Business to be discussed	3:20 pm	Chair
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4.1 Update from Sub-Committee on Grants

4.2 Agreed achievements of the Committee to report back to Council for the End of Council Term

5	Other Business	4:15 pm	Chair
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6	Meeting Conclusion	4:30 pm	Chair
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Actions from Previous Meetings		Status
3/24	Points of Discussion from sub-committees and their findings on areas of interest which may support Council in their overall objectives	Ongoing
10/23	The Arts and Events Manager to share the report on the Creative industries.	Completed
10/23	List of heritage sites to be shared with the committee via email.	Completed
6/23	Consider election of ongoing Chair at the next meeting.	Completed
6/23	Committee members to establish a live document to provide recommendations of groups who could be consulted for the strategy. Return document to the next meeting.	Completed
6/23	Establish a What's App group – committee members	Completed
5/23	Place refund policy/position on future agenda – Arts and Events Manager.	Completed
5/23	Provide links to information – Arts and Events Manager.	Completed
5/23	Establish 19 June and 31 July meetings – Governance	Completed
5/23	Share email addresses with distribution of minutes – Governance	Completed
5/23	Presentation of progress toward the cultural strategy at the June meeting.	Completed
5/23	Observations and ideas to the June meeting for discussion – committee members.	Completed