

Willoughby City Council Conditions and Eligibility for Residential Parking Permits

CONDITIONS OF USE

A resident parking permit will only be provided to a motor car or motor bike registered in the applicant's name and to the applicant's Willoughby Council residential address. Non-resident motor vehicle owners are not eligible for a resident parking permit.

If it is a company registered motor car or motor bike, the resident must also provide a letter from the company stating that the applicant has full use of the vehicle ensuring that the home address is referenced.

Trailers, Caravans and Vehicles over 4.5 tonnes GVM are not eligible for a resident parking permit.

Residents must demonstrate that the Eligibility Criteria is satisfied to be issued with a resident parking permit. The Eligibility Criteria is provided as separate information.

Only one resident parking permit will be issued per motor car or motor bike.

Once a resident parking permit is issued, it cannot be refunded.

To be valid, permits must be affixed to the passenger side of a motor car's front windscreen so that they can be clearly viewed from the outside. To be valid, permits must be affixed in a conspicuous and clearly visible location on the front of a motor bike.

Resident parking permits remain the property of Willoughby City Council at all times.

In the case of a resident selling of a motor car or motor bike with a resident parking permit, the resident must remove the permit and return it to Willoughby Council.

In the case of a resident changing a motor car or motor bike with a resident parking permit, the resident must remove the permit and return it to Willoughby Council. A new permit can be supplied for a replacement vehicle subject to the resident providing the vehicles' registration details and payment of the replacement permit fee.

Willoughby Council must be informed when a resident parking permit is damaged or destroyed. Damaged or destroyed permits can be replaced on the existing motor car or motor bike subject to payment of the replacement permit fee.

Resident parking permits will not be provided or renewed for motor cars or motor bikes registered outside of New South Wales.

A resident parking permit entitles the motor car or motor bike to park where signs state 'Authorised Resident Vehicles Excepted' or 'Permit Holders Accepted' with time limited parking restrictions such as 1P, 2P, 4P etc. without time limits in the residential parking area to which the permit number applies. A resident parking permit does not entitle motor cars and motor bikes to be parked in No Stopping, Bus Zone, Taxi Zone, or any other parking restrictions on the public road network.

A motor car or motor bike with a resident parking permit must be parked in accordance with the NSW Road Rules 2014 at all times.

The resident parking permit must be renewed before the permit expiry date shown on the permit. A resident parking permit is valid for a maximum of 12 months from the date that it is granted. Willoughby Council accepts no liability for any impacts including parking fines if renewal of the permit is not completed before the expiry date.

Permits must not be sold, transferred or allocated to another person. Misuse or fraud may be referred to Police. In the event of fraud or misuse, Willoughby Council may cancel one or all permits issued to your residential household.

Approved for release on 20 August 2024
Released on 20 August 2024

ELIGIBILITY CRITERIA

A resident parking permit is provided for parking on the public road network in a designated resident parking area. The resident parking area is identified with a parking area number. A resident parking area is identified with parking restriction signs that state 'Authorised Resident Vehicles Excepted' or 'Permit Holders Accepted' with time limited parking restrictions such as 1P, 2P, 4P etc. and also an option period of operation such Monday to Friday 8.30 am to 6 pm.

Eligibility for a resident parking permit to park within a resident parking area is determined by the property type, how many off-street parking spaces are available at the applicant's residence and how many cars are registered at the address. This applies to all resident parking areas excluding Area No. 1.

Property type is segmented into strata title property including apartments and units and Torrens title property including house; duplex; detached house; and semi-detached house. The eligibility criteria for each property type are provided below:

1. Strata Title Property (Apartments and Units)

No permits will be granted to residences with two or more off-street parking spaces. Households with no off-street parking can apply for a maximum of 2 permits. Households with one off-street parking and two cars, can apply for one permit. All cars must be registered at the applicant's residence.

Units or townhouses that received Development Approval after 30 June 1998 and/or an Occupation Certificate after 30 June 1999 are not entitled to a residential parking permit. It does not meet the intention of the Willoughby Development Control Plan (WDGP) to provide parking for all residents on-site and to encourage the use of public transport (notion adopted 1 May 1998).

Permit Eligibility & Entitlement

Number of Off-street parking	Number of Permit
2 off-street parking	No Permit
1 off-street parking and 2 cars	One Permit
1 off-street parking and 1 car	No Permit
No off-street parking and 2 cars	Two Permits

2. Torren Title Property (House; Duplex; Detached House; and Semi-Detached House) – Applies to all Resident Parking Areas except Resident Parking Area No 1

The criteria **do not apply** to resident parking permit area No.1.

No permits will be granted to residences with three or more off-street parking spaces. Households with no off-street parking can apply for 3 permits. All cars must be registered at the applicant's residence.

Long and wide driveways that can accommodate 2 or more cars, similar to tandem parking spaces are considered as off-street parking spaces, subject to Council's assessment.

Permit Eligibility & Entitlement

Number of Off-street parking	Number of Permit
3 or more off-street parking	No Permit
2 off-street parking and 3 cars	One Permit
2 off-street parking and 2 cars	No Permit
1 off-street parking and 3 cars	Two Permits
1 off-street parking and 2 cars	One Permit
No off-street parking and 3 cars	Three Permits