



Agenda

Access and Inclusion Advisory Committee

Tuesday 18 June 2024
4.00-5.30pm

Location: Dougherty Community Centre, Chatswood

Chair: To be appointed at the meeting

Attendees:

Members: Ella Gillis; Suzanne Hartley; Glenda Hewitt; Margaret Kay; Srishti Mahhajan; Elisha Mangassarian; Wendy Norton; Audrey Thomas; Mark Tonga; Helen Woodman

WCC Staff: Ellen Miller; Stephen Alderton; Susan Chen; Bushra Salam

Apologies/absent:

Guests

Alignment to the Community Strategic Plan

Outcome 2: A City that is connected, inclusive and resilient

Priority 2.2 Respect and celebrate our indigenous and non-indigenous history and heritage

Priority 2.3 Celebrate and encourage our diversity

Priority 2.5 Create neighbourhoods that connect people from all types of households and families

Priority 2.6 Foster a digitally enabled community

Priority 2.7 Promote accessible services and facilities for the community.

Outcome 3: A City that is liveable

Priority 3.1 Foster feelings of inclusion, safety and cleanliness

Priority 3.2 Create recreation spaces for all.

Alignment to the Delivery Program

- Adopt an Indigenous Strategy and Reconciliation Action Plan by June 2023
- Implement neighbour connection initiatives including Neighbour Day, programs at the Dougherty Community Centre, Willoughby Park Centre, MOSAIC and volunteer programs
- Adopt a Digital Strategy by July 2023
- Review and implement the Disability Inclusion Action Plan 2022-2026 by 30 June 2026

Advisory Committees will be successful if they

- Focus on strategic initiatives that support the delivery or review of the identified strategic priorities including increased community uptake of relevant initiatives
- Are active and productive
- Are where members collaborate
- Promote self-initiative, resilience and empowerment of both members and the broader community
- Are representative of the community and community interests

Agenda items

Item	Topic	Time	Lead
1	Welcome:	4:00 pm	Governance
	<p>Acknowledgement of Country</p> <p><i>Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.</i></p>		
	Apologies		Governance
	<p>Declarations of interest</p> <p>https://www.willoughby.nsw.gov.au/Council/Forms/Disclosure-of-interest-by-Committee-Members</p>		
2	Appointment of Committee Chair	4:05 pm	Governance
3	Confirmation of Minutes – 16 April 2024	4:15 pm	Chair
	Final draft circulated with this Agenda		
4	Actions from Previous Meetings	4:25 pm	
	Please see the table following the Agenda		
5	Strategic Activities	4:30 pm	Chair
	5.1 Standing item – Draft Reconciliation Action Plan		Ellen Miller
	5.2 Informal Working Group Update		Wendy Norton
	5.3 Presentation of Draft Volunteer Strategy		Susan Chen
	5.4 Information on support of LGBTQI+ communities		Susan Chen
	5.5 Presentation by Council's new Open Space Team Lead		Stephen Alderton
6	Other Business	5.15 pm	Chair
7	Meeting Conclusion	5.30 pm	Chair

Actions from Previous Meetings		Status
09/5/23	After the second round of public consultation, the draft Reconciliation Action Plan be brought to the Committee for comments.	Completed
21/9/23	The Committee enquired Community Venue and Services Team Leader to check about the opening times and services being provided at the branch libraries particularly Castle Cove library and report to the Committee in the next meeting.	Completed
09/5/23	Staff investigate the status of the draft Digital Strategy and enquire whether circulation of the strategy is possible.	In progress
21/9/23	Wendy Norton to collate information provided by other committee members via email about the purpose & focus seminar/workshop, and pass on to Community Venue and Services Team Leader.	Completed
20/6/23	Mr Tonga to prepare a vulnerable people discussion paper.	Completed
20/6/23	Ms Miller to consult with Community Engagement team about participation at a future Committee meeting. *To be incorporated in a future meeting agenda item: "Have Your Say for people living with a disability"	Completed
09/5/23	Presentation of a draft of the DIAP Annual Report to the Committee before the final version is presented to Council.	Completed
20/6/23	Include a matters arising agenda item in subsequent agendas of the Committee.	Completed
20/6/23	Ms Miller to circulate Reports into Park and Reserve Upgrades for Improved Disability Access with the Committee.	Completed
20/6/23	Ms Miller to request Open Space attend a future meeting of the Committee and provide access to the Bales Park draft Master Plan. *Ms Miller has arranged for Julie Whitfield – Open Space Planner to attend a future meeting of the Committee.	Completed
20/6/23	Ms Miller to identify Council's officer to potentially discuss public toilet strategy with the Committee.	Completed
20/6/23	Ms Miller to circulate link to NSW Government – Accessibility and Inclusivity Toolkit.	Completed

20/6/ 23	Ms Miller to forward link to Carers Gateway to Committee members.	Completed
20/6/ 23	Ms Miller to forward information regarding My Aged Care Home Care Package to Committee members.	Completed
20/6/ 23	Mr Booth to provide an explanation of differing EOI closing dates to the Committee out of session.	Completed
20/6/ 23	Mr Booth to circulate members email addresses with the Committee.	Completed
09/5/ 23	<p>When available, circulate with the Committee:</p> <ol style="list-style-type: none"> 1) The draft report regarding the audit and design of accessibility car parking spaces before public exhibition. 2) The draft Accessibility Parking Bay Policy. <p>*Will be circulated shortly after the issue of this Agenda.</p>	Completed