



Minutes

Active and Integrated Transport Advisory Committee

Wednesday, 29 May 2024
5:00-6:30pm

Location: Dougherty Community Centre and Microsoft Teams

Chair: John Chase

Attendees: John Chase– Member
Mary Ann Irvin– Member
Nathan de Leeuw– Member (Online)
Andrew Nelson– Member
Carolyn New– Member
Alan Yang– Member

Dyalan Govender– Head of Planning (Online)
Daniel Sui– Traffic and Transport Team Lead
Scott Kavanagh– Design and Drainage Team Leader
Adeline Sim– Senior Transport Engineer
Nemani Robertson– Strategic Transport Engineer
Bushra Salam– Governance

Apologies/absent: Russ Webber– Member
Vanessa Ta– WCC Project Manager Streetscapes

Guests Councillor John Moratelli

Agenda items

Item	Topic / Discussion	Action
1	Welcome The meeting was opened at 5 pm when the quorum was reached.	
	Acknowledgement of Country Governance Administration Officer acknowledged country on behalf of Council.	
	Members Apologies: Russ Webber	

Declarations of interest

A link to the Disclosure of interest by Committee Members form was circulated with the Agenda. No disclosures of interest were submitted.

2 Confirmation of Minutes – 13 March 2024

Moved by Mary Ann Irvin and seconded by John Chase, the draft minutes of the meeting of the Committee held on 13 March 2024 were unanimously accepted.

3 Actions arising from Previous Minutes

- **WCC Cycling Strategy & Action Plan**
- **Speed Limits Working Group update**

See notes below

4 Business to be discussed

4.1 Standing item – WCC Cycling Strategy & Action Plan

Chair thanked the Committee members for their contribution in drafting the strategy. Once the Committee have provided their feedback/recommendations on the draft it will go to Council for the public exhibition. The Committee agreed that consultation from this Committee be presented to Council. The Community members will have an opportunity to provide additional comments.

Andrew Nelson enquired about showing the consultant name, previous policy plans, gaps in the network, etc. Daniel responded that this is a strategy document with action plan and the Strategy document is owned by the Council, so the consultant's name should not appear on the draft document.

Mary Ann Irvin noted that under "Snapshot of our Current Transport System" the bicycle network of existing routes should state the type of cycle route. eg. xxkm of dooring lanes, xxkm of separated cycle paths, etc. Some of the best practice photos on page 18, 19, 24 are not best practice. She will send further feedback since time did not allow her to elaborate further.

Carolyn New, appreciated the draft cycling strategy but noted that she agrees with Andrew Nelson that it does need to show evidence of these activities. There should be evidence of background work.

Adeline Sim noted that strategy document is more about providing outlines and directions to the background works. Photos could be used better to identify the issue. Speed zone in High pedestrian areas. And the strategy could be further refined.

Cr. John Moratelli emailed his comments to the Committee and Council Staff on the draft before the meeting.

Chair raised points around technical aspects acknowledging room for improvement from technical aspects. He noted that it is an easy to read document and is substantially better than the past documents. He appreciated the effort of the Team for presenting the document and the Committee endorse it.

Alan Yang noted that this strategy and action plan looks good from the micro mobility side. All the networks are fine with BMDs. Daniel Sui noted that they changed the term Cyclists to Riders.

Daniel Sui– Traffic and Transport Team Lead and Adeline Sim– Senior Transport Engineer thanked everyone for their contributions to devising the strategy and noted that it will be taken to exhibition as soon as possible. He mentioned that some of the suggested changes will be incorporated if appropriate. Daniel acknowledged that there is still room for improvement and that during the community consultation period, feedback and comments from the community will be considered in the finalization of the Strategy.

Scott Kavanagh– Design and Drainage Team Leader noted and appreciated the feedback provided by the Committee. We will also to go to the community in 2-3 months for their feedback. It's a very good time for it go to Council and seek endorsement to go into public exhibition. In 5-10 years, there will be measurable accountability. Some of the targets are achievable in three years' time. Some of the goals we have achieved with flying colors. He noted that they will consider the feedback.

The Chair added that Have Your Say process also gives an opportunity for everyone to give further input.

Moved by John Chase and Seconded by Carolyn New, the Committee passed the following endorsement:

“that we support the work that has been done to produce this Strategic Cycling document and we have noted a range of aspects and technical issues, we believe that should be included in the final draft.”

- Against: One
- Absent: One
- In favour: Four

Daniel Sui thanked the Committee again for their support.

4.2 Speed Limits Working Group update

Mary Ann Irvin informed the Committee about her interaction with an Inner West Councillor, Kobi Shetty, at a cycling meeting at Town Hall. The InnerWest@40 proposal was adopted by Inner West Council and is now awaiting approval from TfNSW. Councillor Shetty offered to set up a meeting between the active transport advisory committees of both councils. The Chair suggested that since the end of this term was close, this invitation should not be accepted.

4.3 Update of Pacific Highway Shared Path - Mowbray Rd to Herbert St

Vanessa Ta– WCC Project Manager Streetscapes provided her input offline before the meeting. Daniel Sui briefed the Committee about the updates which are as below:

Edwards Street and Penshurst St South Improvement Project

- Council commenced design development of this project in April. The second round of design development developed 2 design options for Community consultation. These design options will be taken to a community workshop expected in July.

- Council will be sending a reminder email to AITAC members to participate and provide feedback on these design proposals.

Chatswood to St Leonards Cycleway – Via Artarmon

- Design Consultants were engaged late last month.
- Design development has commenced with conversations with Council on scoping, background info, and site inductions.
- Project will be in cooperation with TfNSW.
- Council will be expecting the first meeting with consultant in a months' time.
- Design development will run from now until mid-next year.

Pacific Highway – Shared Path

- We have applied for WAE (works as executed) to retrofit existing traffic signals to include bicycle lanterns. We are waiting for the final approval for seven (out of eight) TCS design.
- One outstanding TCS (Traffic Control Signal), TfNSW are internally finalizing for comments. Council have received correspondence that the review process started in August 2023 but there had been some misunderstanding in pushing reviews to other departments in TfNSW process. But they're now back on track.
- TfNSW approvals on civil drawings are in review with the engineering team.
- Our understanding that the project manager at TfNSW under this project is immensely busy. Updates from another Project manager allocated on the Chatswood to St Leonards Project is assisting council to help the hasten the approvals.

5 Other Business

WCC Cycleways & Road Audit:

Chair noted that in the May Council meeting, a motion was proposed by Cr. Jam Xia and Cr. Brendon Zhu regarding outlining work

completed in improving by Willoughby Cycling network. Andrew Nelson spoke at the meeting and provided an update on that.

Marry Ann Irvin asked the Council staff for an update on the Bike route through Artarmon from Mowbray Rd. Daniel Sui noted that they have completed an underground survey and engaged a design consultant and the detailed design work has begun.

Andrew Nelson noted the following points:

- Not enough budget being spent on maintenance in the last 20 years.
- Lots of signage is misleading and incorrect.
- Very little shared pathway.
- CBD is terribly unwelcoming in terms of cycling.
- More wayfinding signage required.

The Committee appreciated and thanked Andrew Nelson for the excellent contribution he has made to this Committee, in particular the work he has done in conducting an extensive Audit of cycling routes across the Willoughby LGA (All in favour).

Maps:

The Chair displayed a map of the network and raised the issue that there is little evidence in the whole document of the word “risk” being mentioned. There is no risk rating and grading system. He noted there should be some kind of grading system. Andrew Nelson added that he has already raised this with Council and he has a response from a Council officer. He will share the response with the Committee.

6 Meeting Conclusion

The meeting concluded at 6:30 pm.
