

Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
A	Absent
X	Apology/ Leave of Absence granted
P	Attended in part (as from 19 July 2021 briefing)
R	Resigned

Date	Subject	Taylor	Samuel	Rozos	Mouradian	Roussac	Wright	Greco	Eriksson	Moratelli	McCullagh	Campbell	Zhu	Xia
15/07/2024	<ul style="list-style-type: none"> • Overview of Council Reports for 12 August • Major Projects Verbal Update • Devonshire Street Childcare Centre 	√	√	X	√	√	X	√	√	X	√	√	√	√
08/07/2024	<ul style="list-style-type: none"> • Overview of Council Reports for 22 July • Customer Experience Program • Advisory Committee Strategy • Major Projects Verbal Update 	√	X	X	X	√	√	√	√	X	√	X	√	√
17/06/2024	<ul style="list-style-type: none"> • Welcome & Introduction • Planning Reform Updates • SNPP & LPP Membership • Golf Course Leases • Escalator Update • Heritage Review 	√	√	X	√	√	√	√	√	√	√	√	√	√
03/06/2024	<ul style="list-style-type: none"> • Overview of Council Reports • Outcome of IP&R Exhibition • Library Strategy • International Chinese School 	√	X	√	X	X	√	√	X	√	√	√	√	√

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	<ul style="list-style-type: none"> Major Projects Verbal Update 													
20/05/2024	<ul style="list-style-type: none"> Automatic Defibrillators Major Projects Framework 	√	√	X	√	√	√	√	√	X	√	√	√	√
13/05/2024	<ul style="list-style-type: none"> Overview of Council Reports Social Media Policy Service Review Framework 	√	√	X	X	√	X	√	X	X	X	√	√	√
06/05/2024	<ul style="list-style-type: none"> WLC Update Major Projects Verbal Update International Chinese School Compliance & Enforcement Policy and Approach to Development Compliance 	√	√	X	√	√	√	√	√	√	√	√	X	√
15/04/2024	<ul style="list-style-type: none"> Overview of Council Reports Key Projects Update Northbridge Golf Club Extension of Lease Northbridge Plaza Car Park 	√	√	√	X	√	X	√	√	√	X	√	√	√

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08/04/2024	<ul style="list-style-type: none"> Community Wellbeing Survey IP&R Exhibition WLC Update Major Projects Update 	√	√	√	√	√	√	√	X	√	√	√	√	√
18/03/2024	<ul style="list-style-type: none"> Social Media Policy 2024/25 Draft Budget including Fees & Charges NSROC/WCC modelling for FO/FOGO 	√	√	√	X	√	√	√	√	√	√	√	√	√
11/03/2024	<ul style="list-style-type: none"> Overview of Council Reports Major Projects Framework Major Projects – Verbal Update Planning Reforms Submission Contributions Plan 	√	√	√	X	√	√	√	√	√	√	√	√	√
04/03/2024	<ul style="list-style-type: none"> LTFP & Budget Assumptions SRV Efficiencies 2024/25 PCW Projects - final 	X	√	√	√	√	√	√	√	√	√	√	X	√
19/02/2024	<ul style="list-style-type: none"> TOD Program & Low and Mid Rise Housing RNSH Masterplan 	√	√	√	√	√	√	√	√	√	X	√	√	√

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	<ul style="list-style-type: none"> Devonshire Street Child Care Centre Resolve 													
12/02/2024	<ul style="list-style-type: none"> Overview of Council Reports Major Projects Verbal Update Willoughby Leisure Centre 	√	√	√	√	√	√	√	√	√	X	√	√	√
05/02/2024	<ul style="list-style-type: none"> Missing Middle Reforms Securing Willoughby's Future Major Project Framework Projects & Capital Works 	√	√	√	√	√	√	√	√	√	√	√	X	√

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04/12/2023	<ul style="list-style-type: none"> • Overview of Council Reports • Digital Strategy • Escalation & Complaints Handling • CONNECT • Victor Street Tender update • Willoughby Leisure Centre update 	√	√	√	√	√	√	√	√	√	√	√	√	√
20/11/2023	<ul style="list-style-type: none"> • Overview of Council Reports • SRV Financial Sustainability 	√	√	√	√	√	X	√	X	√	√	X	√	√
06/11/2023	<ul style="list-style-type: none"> • CEO End of Year Presentation • Bulky Goods Clean Up service 	√	√	√	√	√	√	√	√	√	√	√	√	√
30/10/2023	<ul style="list-style-type: none"> • Securing Willoughby's Future 													
09/10/2023	<ul style="list-style-type: none"> • Risk Management Framework 	√	√	√	√	√	X	√	X	√	√	√	√	√
18/09/2024	<ul style="list-style-type: none"> • Overview Council Agenda • Flat Rock Contamination • Gore Hill Indoor Sports Centre 	√	X	√	√	X	X	√	X	√	√	√	√	√

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	<ul style="list-style-type: none"> 2022/23 Financial Statements Council Meetings Procedures 													
07/08/2023	<ul style="list-style-type: none"> SRV Principles & Services 	√	√	X	√	√	√	√	√	√	√	√	√	√
30/10/2023	<ul style="list-style-type: none"> Securing Willoughby's Future 	√	√	√	√	√	√	√	√	√	√	√	√	√
19/06/2023	<ul style="list-style-type: none"> Overview Council Agenda Outcome Public Exhibition 2023/24 Operational Plan Outcome of LTFP Spring Quarter Planning Proposal 	√	X	√	√	√	X	√	√	√	√	√	√	√
05/06/2023	<ul style="list-style-type: none"> Victor Street Asset Renewal & Refurbishment Devonshire Street Childcare Centre – Outcome of Tender& Draft Plan of Management 	√	√	X	√	√	√	√	√	√	X	√	√	√
08/05/2023	<ul style="list-style-type: none"> Overview Council Agendas 15 & 22 May 2023 2022/23 Quarter 3 Budget Review 	√	√	√	√	√	√	√	√	√	√	X	√	√

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	<ul style="list-style-type: none"> 2023/24 Operational Plan & Long Term Financial Plan Waste Collection Tender DCP Amendments IHO for Donnelly Road 													
01/05/2023	<ul style="list-style-type: none"> Long Term Financial Plan & SRV discussion 	√	√	√	√	√	X	√	√	√	√	√	√	√
17/04/2023	<ul style="list-style-type: none"> Overview Council Agenda Confidential: Children's services briefing LPP Changes Planning Proposal 100 Edinburgh Road 	√	√	√	√	√	√	√	√	√	√	√	√	√
03/04/2023	<ul style="list-style-type: none"> Bellambi Street Square Project 2023/24 Operational Plan & Budget and 2023/24 to 2032/33 Long Term Financial Plan 	√	√	√	√	√	√	√	√	√	√	√	√	√
20/03/2023	<ul style="list-style-type: none"> Public Spaces & Recreation Strategy Workshop 2023/24 Budget & Long Term Financial Plan 	√	√	√	√	√	√	√	√	√	√	√	√	√

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	<ul style="list-style-type: none"> • Overview of Council Reports • Northbridge Plaza 													
13/03/2023	<ul style="list-style-type: none"> • Food Organics Research Project 2022 • CEO Delegations • Service Levels for Open Space, Streetscapes • Missing Links Program 	√	√	√	X	√	√	√	√	√	√	√	√	√
06/03/2023	<ul style="list-style-type: none"> • Budget 2023/24 • Updates relevant to budgets 	√	√	√	√	√	√	√	X	X	√	√	√	X
20/02/2023	<ul style="list-style-type: none"> • Overview Council Agenda • 2022/23 Quarter 2 Budget Review • Planning Proposal – Moriarty Rd and Pacific Hwy • Property Update Advisory Committees 	√	√	X	√	√	√	√	√	√	√	√	√	√
06/02/2023	<ul style="list-style-type: none"> • Community Perceptions 2022 	√	√	√	√	√	√	√	√	√	√	√	√	√

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05/12/2022	<ul style="list-style-type: none"> • Overview Council Agenda • Declarations of Interest • CEO Delegations • Community Engagement Strategy • Advisory Committees • Draft Comprehensive LEP/DCP • PP 10 Gordon Ave & 15-19 Nelson St 	√	√	√	√	√	X	√	X	√	X	√	√	√
21/11/2022	<ul style="list-style-type: none"> • Overview Council Agenda • Futures Summit 	√	√	√	√	√	X	√	√	√	√	√	√	√
14/11/2022	<ul style="list-style-type: none"> • Exhibition of Comprehensive LEP DCP • Quarter 1 Budget Review • Advisory Committees Public Exhibition Comments 	√	√	√	√	√	√	√	√	√	√	√	X	√
07/11/2022	<ul style="list-style-type: none"> • Sportsground Turf Variety • Draft Customer Experience 	√	√	√	√	√	√	√	√	√	√	√	√	√

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	Strategy Feedback <ul style="list-style-type: none"> • Missing Links Program – Proposed Footpath Extension at Rembrandt Drive, Middle Cove • Open Space Strategy • Willoughby Park Bowling Club and Chatswood Croquet Club outcome of Request for Proposal 													
17/10/2022	<ul style="list-style-type: none"> • Overview – Council Agenda • End of Year Overview • Willoughby Leisure Centre Tender • Synthetic Sportsground Management Plan & Community use of Sports Facilities Policy Review • Financial Challenges 	√	X	X	√	√	√	√	X	X	√	√	√	√

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	<ul style="list-style-type: none"> Levels of Service NOM 													
10/10/2022	<ul style="list-style-type: none"> Acknowledgement of Country & Aboriginal Reconciliation Action Plan Abbott Road – Affordable Housing TfNSW E-Scooter Trial in Willoughby LGA Planning Proposal for 9-11 Nelson Street 	√	√	X	√	√	√	√	√	X	√	√	X	√
04/10/2022	<ul style="list-style-type: none"> Gore Hill Indoor Sports Centre Policy Framework Stormwater 	√	X	X	X	√	√	√	√	X	√	√	X	√
12/09/2022	<ul style="list-style-type: none"> Overview Council Agenda Preview of 2021/22 Financial Statements Devonshire Childcare EOI New LEP recap and Next Steps 	√	√	X	√	√	√	√	√	X	√	√	√	√

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05/09/2022	<ul style="list-style-type: none"> Community Engagement Strategy Advisory Committees 	√	√	X	√	√	X	√	√	X	√	√	√	√
15/08/2022	<ul style="list-style-type: none"> Overview Council Agenda 	√	√	X	√	√	X	√	√	√	√	√	√	√
08/08/2022	<ul style="list-style-type: none"> Advisory Committees Open Space 	√	X	X	√	√	√	√	X	√	√	√	√	√
01/08/2022	<ul style="list-style-type: none"> Introduction – Popy, Jo, Linda and Mitch Essential Worker Housing Overview Customer Experience 	√	√	A	√	√	X	√	√	√	√	√	√	√
14/06/2022	<ul style="list-style-type: none"> Overview Council Agenda Advisory Committees Property Matters 	√	X	√	√	√	√	√	X	√	X	√	√	√
06/06/2022	<ul style="list-style-type: none"> Update on Outsourcing of Services Northbridge Oval trial engagement IR&P overview of submissions received 	√	√	√	X	√	√	√	√	√	X	X	√	√

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	<ul style="list-style-type: none"> Flat Rock Creek contamination Waste tender update 													
16/05/2022	<ul style="list-style-type: none"> Overview of Council agenda (23 May 2022) Financial Repair Strategy follow up 	√	√	√	√	√	√	√	X	√	P	X	√	√
9/05/2022	<ul style="list-style-type: none"> Recap Financial Recovery Strategy Property Review Exiting non-essential services Next Steps 	√	√	√	√	√	√	√	√	√	√	X	√	√
2/05/2022	<ul style="list-style-type: none"> 2021 Community Well Being Survey 2020 Community Perception Survey – Recap Priority actions Next Steps 	√	√	√	√	√	√	√	X	√	X	√	√	√
19/04/2022	<ul style="list-style-type: none"> Overview of Council agenda (26 April 2022) Domestic Waste Gore Hill 	√	√	X	√	√	√	√	√	X	√	√	√	√

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	<ul style="list-style-type: none"> • Artarmon Pavilion • IP&R documents 													
11/04/2022	<ul style="list-style-type: none"> • Follow up on IP&R documents • Fees and Charges • Overview of Resourcing Strategy 	√	X	√	√	√	X	√	X	√	X	√	√	√
04/04/2022	<ul style="list-style-type: none"> • Recap Financial Recovery Strategy • Delivery Program • Community Strategic Plan • Next Steps 	√	√	√	X	√	√	√	√	√	√	√	√	√
21/03/2021	<ul style="list-style-type: none"> • Overview of Council Reports (28 March 2022) • Financial Strategy • Delivery Program • Community Strategic Plan 	√	√	√	√	√	√	√	√	√	√	X	√	√
14/03/2022	<ul style="list-style-type: none"> • Economic Development topic to cover the Economic Development 	√	√	√	√	√	X	√	√	√	√	P	√	√

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	<p>Strategy, the 24Hour Strategy, The Chambers of Commerce MOU, The Investment Prospectus, and a Laneways update.</p> <ul style="list-style-type: none"> Major Projects Overview – WLC, Affordable Housing, streetscapes, CONNECT Artarmon Pavilion overview including tender 													
09/03/2022	<ul style="list-style-type: none"> Public exhibition of Councils' Local Environment Plan and Development Control plan 	√	√	A	√	√	√	√	X	√	√	√	√	√
07/03/2022	<ul style="list-style-type: none"> Planning Overview 	√	√	A	√	√	√	√	√	√	√	√	X	√
21/02/2022	<ul style="list-style-type: none"> Inspired People Inspire Performance - Video 	√	√	A	√	√	√	√	√	√	√	√	√	√

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	<ul style="list-style-type: none"> • Council Meeting Agenda Overview • Sports Ground Usage • Quarterly budget report • Infrastructure contributions • Planning proposals overview • Recent State Government Planning Reforms • Gore Hill Tender 													
07/02/2022	<ul style="list-style-type: none"> • Financial Overview 	√	√	√	√	√	√	√	X	√	√	√	√	√
24/01/2022	<ul style="list-style-type: none"> • Councillor Briefing protocols • COVID Update • Councillor induction sessions • Overview of Council Reports – 31 January 2022 Council meeting • Code of Meeting Practice • Talus Reserve update 	√	√	A	√	√	A	√	√	√	√	√	X	√

2021 - Councillors' Attendance at Council Briefings

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Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
25/10/2021	<ul style="list-style-type: none"> ▪ Overview of Council meeting agenda ▪ September 2021 Quarterly Budget Review Quarter 1 (QBR1) ▪ Branch Libraries – Book Locker Project update ▪ Branch Libraries – Book Locker Project update ▪ Renewal of lease for land Cordia Way (17 Weedon Road) ▪ Draft Development Control Plan – 65 Albert Street, Chatswood ▪ Changes to Flood Planning Clauses 	√	√	<i>Resigned</i>	√	√	A	√	√	A	√	A	A	√
05/10/2021	<ul style="list-style-type: none"> ▪ Update – Responses to Covid-19 Pandemic ▪ Overview of changes to the NSW Planning System 	√	√	<i>Resigned</i>	√	√	A	√	A	A	√	√	√	√
29/09/2021	<ul style="list-style-type: none"> ▪ TfNSW on Western Harbour Tunnel and Beaches Link 	√	√	<i>Resigned</i>	A	√	A	√	√	A	√	√	√	√
06/09/2021	<ul style="list-style-type: none"> ▪ Overview of Council meeting agenda ▪ Progress Update – draft Financial Statements 2020/21 ▪ Artarmon Pavilion – Response from WLPP ▪ Housing SEPP Submission ▪ Scott Street Sale ▪ Planning Proposal – 9 -11 Nelson Street 	√	√	<i>Resigned</i>	√	√	A	√	√	A	√	√	√	√

2021 - Councillors' Attendance at Council Briefings

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Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
26/7/2021	<ul style="list-style-type: none"> ▪ Council agenda overview ▪ COVID update ▪ Draft IPART report – Review of the rate peg to include population growth ▪ Shop 8, the Concourse (BAMM) ▪ Evaluation of the Pilot Chatswood Cultural Program ▪ Council's Response to COVID 	√	√	<i>Resigned</i>	√	√	A	√	√	A	√	√	√	√
19/7/2021	<ul style="list-style-type: none"> ▪ CEO's Overview of Council Agenda ▪ COVID Update ▪ VPA Policy Amendment ▪ Exhibition of Planning Proposal for 1A-29 Bowen Street and 	√	√	<i>Resigned</i>	√	√	A	√	A	A	P	√	A	√
7/6/2021	<ul style="list-style-type: none"> ▪ Long Term Financial Plan ▪ Sustainable Asset Management 	√	√	X	A	√	A	√	√	A	A	√	X	√
17/5/2021	<ul style="list-style-type: none"> ▪ Planning Proposal for 3 Ellis Street, Chatswood presented by Ian Arnott and Hugh Phemister ▪ How Technology One system will introduce improvements to digitise customer's experience presented by Brad Herring and 	√	√	X	√	A	A	√	√	X	√	A	A	√

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Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
	TechnologyOne Consultant.													
3/5/2021	<ul style="list-style-type: none"> ▪ Overview of Council meeting agenda ▪ Draft Willoughby DCP ▪ Quarterly Financial Report 	√	√	X	√	A	X	√	√	X	√	√	√	√
19/4/2021	<ul style="list-style-type: none"> ▪ Local Community Infrastructure Grant Project ▪ Planning Reform Action Plan – the New Planning System, including material on the new Explanation of Intended Effects (EIE) for a Design and Place State Environmental Planning Policy (SEPP) ▪ OLG Consultation Paper - Proposed amendments to the Model Code of Meeting Practice ▪ Infrastructure boost for councils – implications ▪ Delegations to the CEO 	√	√	X	√	A	X	√	√	A	√	√	√	√
6/4/2021	<ul style="list-style-type: none"> ▪ Overview of Council meeting agenda and COVID-19 pandemic update ▪ Economic Data Dashboard 	√	√	X	√	√	X	√	X	X	√	X	√	√

2021 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
A	Absent
X	Apology/ Leave of Absence granted
P	Attended in part (as from 19 July 2021 briefing)
R	Resigned

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
	<ul style="list-style-type: none"> ▪ Customer Service Requests (CSR) Dashboard ▪ Confidential – Talus Reserve ▪ Final pre-adoption briefing on Budget and Operational Plan ▪ Northbridge Public Domain Masterplan 													
15/3/2021	Councillors Budget Workshop	√	√	X	√	√	√	√	√	A	A	√	√	√
1/3/2021	<ul style="list-style-type: none"> ▪ Agenda overview ▪ COVID-19 Pandemic update ▪ Council Property Portfolio Report ▪ Gore Hill Indoor Sports Centre - Business Case ▪ Beaches Link and Gore Hill Freeway Connection EIS 	√	√	X	√	A	X	√	√	A	√	X	√	√
22/2/2021	Customer Perception Research - 2020	√	√	X	A	√	X	√	X	A	√	√	√	√
1/2/2021	<ul style="list-style-type: none"> ▪ Overview of Council meeting agenda ▪ COVID-19 Pandemic update ▪ Outline of Plans of Management ▪ BAMB Update ▪ Financial Briefing 	√	√	X	√	√	X	√	X	X	√	X	√	√

2020 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
3/02/2020	<ul style="list-style-type: none"> ▪ Overview of Council Meeting agenda 10 February 2020 ▪ Final draft – Local Strategic Planning Statement following public exhibition 	√	X	X	√	X	X	√	√	X	√	√	√	√
17/02/2020	<ul style="list-style-type: none"> ▪ Councillors' record keeping training ▪ Affordable housing ▪ Artarmon Local Centre – modification of strategy ▪ Public art policy ▪ Laneway design 	√	√	X	√	X	√	√	√	√	√	√	√	√
3/03/2020	<ul style="list-style-type: none"> ▪ Overview of Council Meeting agenda 9 March 2020 ▪ Securing confidential information ▪ Wilkes/Hampden Road works ▪ 2020/2021 Operational Plan & Budget (Fees & Charges) ▪ Tennis court strategy 2020 and Sport Fields Plan of Management ▪ Services provision 	√	X	X	+	X	√	√	√	√	X	√	√	√
16/03/2020	<ul style="list-style-type: none"> ▪ Council's 2020/21 Operational Plan and Budget – specifically the 	√	X	X	√	√	X	√	√	√	√	X	√	√

2020 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
	Projects and Capital Works portfolio													
6/04/2020	<ul style="list-style-type: none"> ▪ Heritage review following exhibition ▪ Covid-19 Pandemic update ▪ 2020-21 Budget 	√	√	X	√	√	X	√	√	√	√	√	√	√
14/04/2020	<ul style="list-style-type: none"> ▪ Overview of Council Meeting agenda 20 April 2020 ▪ Western Harbour Tunnel EIS ▪ Update on COVID-19 health emergency 	√	√	X	√	√	X	√	√	√	√	√	√	√
4/05/2020	<ul style="list-style-type: none"> ▪ Overview of Council Meeting agenda 11 May 2020 ▪ Willoughby DCP Part C3 (building sustainability) ▪ Industrial Lands Strategy 	√	√	X	√	√	X	√	√	√	√	√	√	√
18/05/2020	<ul style="list-style-type: none"> ▪ Covid-19 update ▪ The Concourse venue management tender 	√	√	X	X	√	X	√	√	√	√	√	X	√
2/06/2020	<ul style="list-style-type: none"> ▪ St Leonards planning ▪ Overview by the CEO of Council meeting agenda 9 June 2020 ▪ COVID-19 Update ▪ 2020/21 Budget for Exhibition and Projects and Capital Works 	√	√	X	√	√	√	√	√	√	X	√	X	√

2020 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
	<ul style="list-style-type: none"> ▪ Artarmon Parkland Pavilion - Concept Design Exhibition ▪ Talus Street Reserve 													
15/07/2020	No Briefing held													
20/07/2020	<ul style="list-style-type: none"> ▪ Overview by the CEO of Council meeting agenda 27 July 2020 ▪ Willoughby City Council Operational Plan and Budget 2020-21 and Schedule of Fees and Charges 2020-21 ▪ Hampden Road Streetscape ▪ The Concourse Chatswood – Cladding Replacement – Negotiated Proposal 	√	√	X	√	√	X	√	√	√	√	√	√	√
3/08/2020	<ul style="list-style-type: none"> ▪ Overview by the CEO of Council meeting agenda 10 August 2020 ▪ COVID-19 Update ▪ Overview by the CEO of Council meeting Agenda ▪ CBD Strategy ▪ Final Integrated Transport Strategy ▪ Willoughby Leisure Centre Pool Upgrade 	√	√	X	√	√	X	√	√	√	√	√	√	√

2020 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
8/09/2020	<ul style="list-style-type: none"> ▪ Overview of Council meeting agenda presented by Debra Just ▪ VPA Strategy Final presented by Chris Binns ▪ Recent changes to the Model Procedures and Code of Conduct presented by Greg McDonald ▪ Customer Experience Improvement Initiatives presented by Mustafa Ghulam 	√	√	X	√	√	X	√	√	√	√	√	√	√
21/09/2020	<ul style="list-style-type: none"> ▪ Artarmon Parklands Pavilion design update presented by Chris Binns 	√	√	X	√	√	X	√	√	√	√	√	X	√
6/10/2020	<ul style="list-style-type: none"> ▪ Overview of Council meeting agenda including COVID-19 Update ▪ Councillor Weekly Email ▪ Demonstration ▪ Final Industrial Lands Strategy ▪ Business Support Package ▪ Children's Services – Service Provision ▪ Customer Complaints and Customer Service Improvements 	√	√	X	X	√	X	√	√	√	√	√	X	√

2020 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
19/10/2020	<ul style="list-style-type: none"> ▪ COVID-19 pandemic update presented by Greg McDonald ▪ Councillor weekly email update presented by Greg McDonald ▪ Advisory Committees presented by Greg McDonald ▪ A review of CBD Special Event Program – Melanie Smith ▪ Willoughby LEP – process and work to date presented by Norma Shankie-Williams 	√	√	X	X	X	X	√	√	√	√	√	√	√
2/11/2020	<ul style="list-style-type: none"> ▪ Overview of Council meeting agenda and COVID-19 pandemic update presented by Debra Just ▪ Willoughby Leisure Centre Pool upgrade & approval to lodge the DA presented by Chris Binns ▪ Community and Economic recovery plans presented by Melanie Smith ▪ Library Services Review presented by Melanie Smith ▪ Draft 2019/20 Financial Statements for 	√	√	X	√	√	X	√	√	X	√	√	√	√

2020 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
	adoption presented by Stephen Naven ▪ Quarterly Budget Review for Quarter 1 of 2020/21 presented by Stephen Naven													
16/11/2020	▪ COVID-19 pandemic update presented by Debra Just ▪ Upgrades to Chatswood Public and High School presented by the Department of Education ▪ Sailors Bay Road, Northbridge Streetscape Masterplan presented by Chris Binns ▪ Flat Rock Creek Floodplain Risk Management Study and Plan presented by Scott Kavanagh	√	X	X	X	√	X	√	√	X	√	√	X	√
7/12/2020	▪ Overview of Council meeting agenda and COVID-19 pandemic update presented by Debra Just ▪ Quarterly financial review presented by Stephen Naven ▪ Resilience presented by Nick Chapman ▪ Draft LEP presented by Ian Arnott	√	√	X	√	√	X	√	√	√	√	√	X	√

2020 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
	<ul style="list-style-type: none"> ▪ Electoral boundary adjustment presented by Greg McDonald ▪ Gore Hill Indoor Sports Centre – Business Case presented by Darren Wood 													
10/12/2020	<ul style="list-style-type: none"> ▪ Special briefing to Councillors by Transport for NSW on the status of the Western Harbour Tunnel project and its Environmental Impact Statement (EIS), as well as plans and key issues for consideration in the upcoming release of the EIS for the Beaches Link project. Presented by Doug Parris Program Director for TfNSW's Western Harbour Tunnel and Beaches Link projects. 	X	√	√	√	√	X	√	X	X	X	√	√	√

2019 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
02/12/2019	<ul style="list-style-type: none"> Community Wellbeing Survey results Overview of Council Meeting Agenda Quarterly Budget Review 	√	√	X	√	X	√	√	√	√	√	√	X	√
18/11/2019	<ul style="list-style-type: none"> Project plan for Artarmon Parklands Pavilion Third residential vehicle parking permit community consultation Local centres and housing strategies 	√	√	X	√	√	√	√	√	√	X	√	X	√
4/11/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 11 November 2019 Quarter One briefing Transport Strategy 170 Epping Road 	√	√	X	√	√	√	√	X	√	√	√	X	√
21/10/2019	<ul style="list-style-type: none"> Risk Framework Integrated Transport Strategy workshop 	√	√	X	√	√	X	√	X	√	X	√	X	√
09/10/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 17 October 2019 Strategic property review CEO's end of year presentation 	√	√	X	√	X	X	√	X	√	√	√	X	√
16/09/2019	<ul style="list-style-type: none"> Code of Conduct training for Councillors Vegetation policy 	√	√	X	√	√	X	√	√	√	√	√	X	√

2019 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
02/09/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 9 September 2019 Community Participation Plan 2019 2018/19 End of Year Financial Statements The Concourse operating models Transport strategy 	√	√	X	√	√	√	√	√	√	X	√	X	√
19/08/2019	<ul style="list-style-type: none"> Transport strategy workshop Vivid 2019 review Changing lanes 	√	√	X	√	√	√	√	√	√	√	√	X	√
05/08/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 12 August 2019 Housing and local centres strategies Long-Term Financial Plan Staffing matters 	√	√	X	X	√	√	√	X	X	X	√	√	√
17/06/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 24 June 2019. Draft Delivery Program, Draft Operational Plan, Draft Revenue Policy and Draft Fees and Charges The Haven Amphitheatre Committee 	X	X	X	X	√	X	√	X	√	X	X	√	√

2019 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
03/06/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 11 June 2019 Draft Willoughby Local Strategic Planning Statement 	X	√	X	√	X	X	√	X	√	X	√	X	√
20/05/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 27 May 2019 Quarterly budget review 2018/19 - March (Quarter 3) Transport strategy briefing 	X	√	X	X	X	√	√	X	√	√	√	X	√
06/05/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 13 May 2019 Draft 2019/20 Operational Plan and Budget for public exhibition Vivid Planning Proposal: 1A-29 Bowen Street and 6-18 Moriarty Road, Chatswood 	√	X	X	√	X	X	√	X	√	√	X	√	√
15/04/2019	<ul style="list-style-type: none"> Draft 2019/20 Operational Plan and Budget including Projects and Capital Works Workshop – Vegetation management 	√	√	X	√	X	√	√	√	√	X	√	X	√

2019 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
01/04/2019	<ul style="list-style-type: none"> Overview of Council Meeting Agenda 8 April 2019 Northbridge carpark Draft Fees and Charges Fraud and Corruption Prevention Policy 	√	√	X	X	X	√	√	X	√	√	√	X	√
18/03/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 25 March 2019 General Manager Delegations Budget Significant Projects (PCW)/ Long Term Financial Plan Willoughby Leisure Centre 	√	√	X	X	X	√	√	X	√	√	√	√	√
04/03/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 11 March 2019 and recording of confidential session Code of Conduct Council Cab Design Excellence Guidelines 	√	√	X	X	√	X	√	X	√	√	√	√	√
18/02/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 25 February 2019 Code of Conduct Quarterly Budget Review 	√	√	X	√	X	√	√	X	√	√	√	X	√

2019 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
04/02/2019	<ul style="list-style-type: none"> Overview of Council Meeting agenda 11 February 2019 Code of Meeting Practice WCC Meeting Cycles Review of Advisory Committees 	√	√	X	√	√	√	√	√	√	X	√	√	√

2018 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
03/12/2018	<ul style="list-style-type: none"> St Leonards Crows Nest Planning Precinct 2036 Plan Operating Models for the Concourse 	√	√		X	X	√	√	√	X	X	√	√	√
19/11/2018	<ul style="list-style-type: none"> Draft Housing Strategy Draft Local Infrastructure Contributions & Plan Draft Planning Agreements Policy Draft Local Centres Strategy 	√	√	X	√	X	√	√	√	√	X	X	√	√
5/11/2018	<ul style="list-style-type: none"> Planning Proposal: 58 Anderson Street, Chatswood and Planning Proposal: 753 Pacific Highway and 15 Ellis Street, Chatswood Artarmon Community Facilities Review Artarmon Bus Loop and Loop Services CBD Special Event Sponsorship Update 	√	X	X	X	X	√	√	√	√	X	√	X	X
15/10/2018	<ul style="list-style-type: none"> LEP review "Health Check" Code of Conduct and confidentiality End of Year position 	√	√	X	X	√	√	√	√	√	√	√	√	√

2018 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
02/10/2018	<ul style="list-style-type: none"> Beaches Tunnel Link Planning Proposal for 282-284 Victoria Road, Chatswood Planning assessment procedures 	√	√	X	X	X	√	√	√	√	√	√	√	√
17/09/2018	<ul style="list-style-type: none"> Investment Policy End of year financial reports Draft Voluntary Planning Agreement Policy 51-61 Archer Street, 34-34B Albert Avenue and 30-32A Bertram Street Planning Proposal 	X	X	X	√	X	√	√	X	√	X	√	X	√
03/09/2018	<ul style="list-style-type: none"> Advisory Committees review 	√	√	X	X	√	X	√	√	√	X	√	√	√
20/08/2018	<ul style="list-style-type: none"> Kantor briefing Risk management framework Heritage review 	√	√	X	X	√	√	√	√	√	X	√	√	√
06/08/2018	<ul style="list-style-type: none"> Western Harbour/Northern Beaches Tunnel Link (Roads and Maritime Services) Community Perception Survey results 	√	√	X	X	X	X	√	X	√	√	√	X	√

2018 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
21/06/2018	Consultation feedback: <ul style="list-style-type: none"> Community Strategic Plan Delivery Plan Operational Plan and Budget. Planning proposals: <ul style="list-style-type: none"> 1-13 Spring Street, Chatswood 54-56 Anderson Street, Chatswood 65 Albert Avenue, Chatswood (the Mandarin Centre). 	√	√	X	√	X	X	√	√	√	√	√	X	X
04/06/2018	<ul style="list-style-type: none"> Artarmon Park Masterplan and update on Artarmon Bowling Club The new Low Rise Medium Density Housing Code and Design Guide 	√	√	X	√	X	X	√	√	√	√	√	√	√
21/05/2018	<ul style="list-style-type: none"> Deed of Consent and Licence – Anderson Street and Charlotte Lane Epping to Chatswood train closures Budget Review Update on Castle Cove Golf Course lease 	X	√	X	X	X	√	√	X	√	X	√	√	√

2018 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
07/05/2018	<ul style="list-style-type: none"> • Consultation drafts: Community Strategic Plan • Delivery Program • Operational Plan (including Budget) 	√	√	X	√	X	√	√	√	√	X	√	X	√
16/04/2018	<ul style="list-style-type: none"> • Community Strategic Plan • Update and feedback on Budget and Delivery Plan 	√	√	√	X	X	√	√	X	√	√	√	X	√
03/04/2018	<ul style="list-style-type: none"> • Talus Reserve Update • Budget and Operational Plan <p>(includes Capital Works Program, LTFP and feedback on Delivery Plan)</p>	√	X	X	X	√	√	√	√	√	√	√	√	√
22/03/2018	<ul style="list-style-type: none"> • Community Strategic Plan Workshop 	√	X	X	X	X	X	√	X	√	√	√	X	√
19/03/2018	<ul style="list-style-type: none"> • Local Centres Consultation Feedback (including Planning Strategy Housing/Industrial) • Artarmon Bowling Club • Expense Policy Update/Payment of IT Expenses 	√	√	√	X	X	√	√	√	√	√	√	X	√
05/03/2018	<ul style="list-style-type: none"> • NBN Update 	√	√	√	√	√	√	√	√	√	√	√	√	√

2018 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Date	Subject	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
	<ul style="list-style-type: none"> Community Strategic Plan (Willoughby City Strategy) Briefing 													
19/02/2018	<ul style="list-style-type: none"> Outline of Initial Draft Delivery Plan Working together at Willoughby 	√	√	X	X	X	X	√	X	√	√	√	√	√
05/02/2018	<ul style="list-style-type: none"> Presentation from Tomra on Reverse Vending Machines St Leonards/Crows Nest Priority Precinct Community member nominations for IHAPs Webcasting Q&A Consultation draft – Model Code of Meeting Practice 	√	√	X	√	√	√	√	√	√	X	√	√	√

2017 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Subject	Date	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
<ul style="list-style-type: none"> • Synthetic Sports Ground Management Plan • Haven Amphitheatre 	29/11/2017	√	X	X	X	√	X	√	X	√	X	X	X	√
<ul style="list-style-type: none"> • Edinburgh Road – right hand turn signal into Eastern Valley Way • The Concourse • OLG Consultation draft for the Model Code of Conduct 	20/11/2017	√	√	X	√	√	√	√	X	√	√	√	√	√
<ul style="list-style-type: none"> • Council cab • Artarmon Bowling Club • Northbridge Bowling Club. 	06/11/2017	√	√	X	√	X	√	√	X	√	√	√	X	√
<ul style="list-style-type: none"> • Consultation on local centres (a follow on from the previously released position paper) • Review the feedback by Councillors to their aspirations and bids expressed at the 13/14 October weekend. 	30/10/2017	√	X	X	√	√	√	√	X	X	√	√	√	√

2017 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Subject	Date	Giles-Gidney	Campbell	Coppock	Eriksson	Fernandez	Mustaca	Norton	Rozos	Rutherford	Saville	Tuon	Wright	Zhu
- Financial performance briefing: <ul style="list-style-type: none"> • Quarterly Budget Review • Audited Financial Reports • Investment Report • Capital Works Priority Process • Long Term Financial Plan • Annual Budget 	16/10/2017	√	√	X	X	√	X	√	X	X	√	√	X	√
- Council Meeting & Briefings - 2016-2017 Progress review - Councillor induction workshop agenda - Community engagement – advisory committee review	03/10/2017	X	X	X	√	√	√	√	X	√	√	√	X	√

2017 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Subject	Date	Giles-Gidney	Coppock	Eriksson	Hill	Hooper	Mustaca	Norton	Rozos	Rutherford	Saville	Sloane	Stevens	Wright
- Long Term Financial Plan - Related Party Disclosures - Proposed Policy	17/07/2017	√	X	X	X	√	X	√	X	√	√	X	X	X
- RMS Clearway strategy for Pacific Hwy and Eastern Valley Way - Proposed private hospital development at 12 Frederick Street, St Leonards	03/07/2017	√	√	√	X	√	√	√	X	√	√	X	X	X
No Briefing	19/06/2017	No Briefing held												
- St Leonards/Crows Nest Priority Precinct (Department of Planning & Environment) - Strategic planning progress update	05/06/2017	X	X	X	X	X	√	√	X	√	√	X	X	X

2017 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Subject	Date	Giles-Gidney	Coppock	Eriksson	Hill	Hooper	Mustaca	Norton	Rozos	Rutherford	Saville	Sloane	Stevens	Wright
- The capital works component of the Long Term Financial Plan and an update on submissions on the Draft Budget	29/05/2017	X	X	X	√	X	√	√	X	√	√	X	X	X
No Briefing	15/05/2017	No Briefing held												
- Long Term Financial Plan	01/05/2017	√	√	√	√	√	X	√	√	√	√	X	X	√
No Briefing	18/04/2017	No Briefing held												
- 2017/18 Budget	05/04/2017	X	X	√	X	X	X	√	X	√	√	X	X	X
- Artarmon Bowling Club site - Northbridge Oval proposed seating bays - Draft Amendments – Environmental Planning and Assessment Act 1979	20/03/2017	√	X	X	√	X	√	√	√	√	√	√	X	X

2017 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Subject	Date	Giles-Gidney	Coppock	Eriksson	Hill	Hooper	Mustaca	Norton	Rozos	Rutherford	Saville	Sloane	Stevens	Wright
- Post Office Lane: impact of proposed Mirvac redevelopment of the Australia Post site - Risk framework	06/03/2017	√	√	X	X	√	X	√	X	√	√	X	X	X
- Crown Lands Management Act 2016 - Update on Northbridge Baths	20/02/2017	√	X	X	√	√	X	√	X	√	√	X	X	√
- Draft Disability Inclusion Action Plan 2017 – 2012 - DA Process Review	06/02/2017	√	X	X	√	√	√	√	X	√	√	X	X	√
- Talus Street: 2015 Brereton Judgement - 2013 Proceedings	30/01/2017	√	√	X	X	√	√	√	X	√	√	√	√	√

2017 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

2016 - Councillors' Attendance at Council Briefings

Outcome	Outcome Definition
√	Present
X	Absent

Subject	Date	Giles-Gidney	Coppock	Eriksson	Hill	Hooper	Mustaca	Norton	Rozos	Rutherford	Saville	Sloane	Stevens	Wright
Briefing	05/12/2016	√	√	√	X	√	X	√		√	√	√	X	X
Briefing	21/11/2016	X	X	X	√	X	√	√	√	√	√	√	X	X
Briefing	07/11/2016	√	X	X	X	X	√	√	X	√	√	X	√	X
Briefing	06/10/2016	X	X	√	X	X	√	√	√	X	√	X	X	X
Briefing	19/09/2016	No attendance records												
Briefing	05/09/2016	No attendance records												
Briefing	29/08/2016	No attendance records												
Briefing	01/08/2016	X	X	X	X	X	X	√	X	X	X	X	X	X
Briefing	04/07/2016	√		X	X	√	X	√	X	X	X	√	X	X
Briefing	20/06/2016	√	X	√	√	X	√	√	X	√	√	X	X	X
Briefing	06/06/2016	√	X	X	X	X	√	√	X	√	√	√	X	√
Briefing	16/05/2016	No attendance records												
Briefing	02/05/2016	No attendance records												
Briefing	18/04/2016	No attendance records – Note this was a budget briefing and there was a second one held on 27 April – no attendance records for that one												
Briefing	04/04/2016	√	X	X	X	√	√	√	√	√	√	√	X	X